



Village of Granville

Wildlife Management Program

Hunting Permit Application Packet

For 2023-2024

Associated Fees (cash or check: make payable to Village of Granville)

Background Check	\$25.00
Administrative Fee	\$10.00
Proficiency Test	Payable to the listed Merchant



Administered by the Granville Police Department

Village of Granville Wildlife Management Guidelines

The purpose of this packet is to make available a wildlife management plan that provides guidelines and information to residents and hunters who wish to comply with the Village of Granville Wildlife Management Ordinance. **The safety of all person(s) is of the utmost importance and all rules will be followed.** Hunting within the Village of Granville is a privilege. This wildlife management policy is not a program designed to permit recreational hunting within the Village. All hunting in the Village must be approved by the Chief of Police or the Program Administrator. All residential property hunting locations must be approved by the Village. All hunters must be approved by the Administrator. The Administrator will assign hunters to specific zones where they will be permitted to hunt. Failure to comply with any rules and regulations will result in suspension or revocation of all hunting privileges within the Village.

It shall be lawful to hunt deer, for the purpose of population management only, within the corporation limits of the Village of Granville, subject to all of the following terms and conditions:

1. It is recommended that hunting be confined to areas of at least four (4) acres. Property owners of less than four (4) acres may join together, provided that properties being joined are contiguous and not separated by a road and all owners agree in writing that hunting may take place upon their combined properties. Although properties smaller than four (4) acres will not normally be approved, the Chief of Police or Administrator may approve those properties if safety issues are not a factor.
2. No person shall hunt or take deer by any means except through the use of a crossbow or bow and arrow. There will be no hunting with firearms of any kind. **Discharge of firearms within the corporation limits is prohibited by law.**
3. If the person is not the lawful owner of the land upon which deer shall be hunted or taken, then written permission of the landowner(s) must be secured and carried with the hunter at all times while on the property being hunted. A copy of the permission note will be made available to all approved hunters.
4. Any person who hunts or takes deer must first apply to the Program Administrator for a hunting authorization permit. A permit shall be issued only after a determination is made that the applicant has secured all necessary state licenses, shows proof of completion of the ODNR (or other state authorized) hunter's safety program, provides a certificate and target of having passed a bow proficiency test and provides a copy of a state or federal background check dated after January 1, 2020, and renewed every five years thereafter.
5. Property owners must comply with all applicable laws and regulations to permit hunting on their own property and register their property with the Village.
6. All hunters shall comply with the regulations and guidelines of the Ohio Division of Wildlife.

7. Solo hunters must be 18 years of age. Youth (juvenile) hunters shall be permitted to hunt in the attendance of a parent/guardian who is approved by the Village of Granville to participate in the Wildlife Management Program. The youth hunter will be required to complete all aspects of the Village of Granville Wildlife Management Program application. In addition, the youth hunter will be required to meet the minimal standards set forth by ODNR Division of Wildlife, to include successful completion of a Division of Wildlife Hunter Education Course and provide a copy of the certificate with the youth hunter's application.

Required Procedures

1. The hunter must purchase all necessary **State of Ohio hunting licenses, tags, and provide a copy of that license.**
2. The hunter must **complete the archery proficiency test** at Broken Arrow in Newark or Buckeye Outdoors in Hebron using the specifications as directed by the Village of Granville. A certificate is provided with this application. The target page should also be returned to the Village. Out of state applicants should contact the Administrator to have an archery range approved.
3. The hunter must provide the Village with **proof of completion of the ODNR Hunter's Safety Program** or other state's hunter safety program. Hunters may contact ODNR at 1-800-Wildlife to obtain a copy of the card they received after the completion of the program.
4. Ohio hunters must **complete a state (Ohio BCI) or federal background check (FBI).** (For individuals who have not lived in the State of Ohio continuously for the past five years, a federal background check is required.) This service is provided by the Granville Police Department for a fee of \$25.00. Please call (740)587-1234 to schedule an appointment for your background check. Out of state hunters must pass the federal (FBI) background check.

A background check can also be obtained from a county Sheriff's department at the applicant's expense, and the results must be provided to the Granville Police Department. Please contact those organizations for more information regarding hours of operation and cost.

DENIAL: Applicants will be denied for any conviction of a crime of violence, felony theft, felony drug abuse, or any crimes against a child. Convictions which have been expunged will not impact your ability to hunt.

5. Upon completion of steps one through four, the Administrator will review and select hunters for the program. All decisions made by the Administrator will be final and the fees incurred up to that point will be non-refundable. If more hunters are approved than can reasonably be expected to hunt, a lottery will be utilized prior to the hunting season and selected applicants will be notified.

Upon approval:

6. The Administrator will issue the hunter a Village hunting permit, a parking permit and map with the hunter's designated zone. All permits are valid only for the person named on the permit. Permits are not transferable.
7. The hunter must complete all necessary agreements with the landowner(s) on whose property he/she wishes to hunt which must be handled through the Village.
8. The hunter must make an appointment with the landowner(s) for an inspection of the property, possible stand placement and discussion of expectations.

The prospective hunter must comply with all State of Ohio regulations in addition to all provisions set forth by the Village of Granville's controlled hunting program.

Hunter's Agreement

1. The Village of Granville hereby grants permission to the Hunter to hunt in a location designated by the Administrator during the State of Ohio Division of Wildlife Archery Season; provided the terms and conditions set forth herein below are satisfied:
 - A. The Hunter shall provide proof (target sheet and signed affidavit) of passing an archery proficiency test.
 - B. The Hunter shall have a valid hunting license and deer permit or special deer permit as required by the State of Ohio Division of Wildlife regulations.
 - C. The Hunter shall execute an agreement with the property owners and have in his/her possession a copy of said agreement providing permission to hunt. This copy will be provided by the Village of Granville.
 - D. The Hunter agrees to hunt only within the Management Zone and on the property designated by the Village of Granville.
 - E. The Hunter agrees to park his/her vehicle in areas designated by the Property Owner and place the provided parking permit on the windshield of said vehicle while hunting.
 - F. As a responsible Hunter, the Hunter agrees to conduct himself/herself in a legal and ethical manner as a guest on the Property Owner's land. The Hunter agrees to respect the Property Owner's land as if it were his/her property; not to litter and to leave the property in the condition found.
 - G. The Hunter shall not hunt within 100 feet of an occupied building or residence/home.
 - H. The Hunter agrees to report any form of harassment to the Granville Police Department. If there should be a disagreement of any type, contact the Granville Police Department at (740) 587-1234.
 - I. The Hunter further agrees that he/she shall not:
 - 1) Shoot an arrow across a highway, roadway, sidewalk, bike path, walkway or beyond the approved area;
 - 2) Shoot an arrow from within a motor vehicle;
 - 3) Hunt for any deer by aid of light or electronic calling device;
 - 4) Hunt without his/her state licenses, Village provided hunting permit, a photo identification card and the landowner hunting agreement. All of this documentation must be provided to any police officer and game official as prescribed by the Ohio Division of Wildlife;
 - 5) Trespass on any property adjoining the approved hunting zone.
 - 6) To not harvest any piebald deer

- J.** The Hunter agrees to assume responsibility and liability for any injury or damage to property or persons while a guest on the Property Owner's land during the hunt.
 - K.** The Hunter agrees to transport the deer in a discrete manner.
 - L.** The Hunter agrees to not be under the influence of alcohol or drugs of abuse prior to the start of the hunt and will not consume/ingest them while on the Property Owner's land during the hunt.
 - M.** The Administrator shall have the right to refuse or revoke any hunting permits he/she deems necessary to ensure the safety of the Village and its residents.
 - N.** The Administrator has the right to modify or change necessary provisions to allow qualified individuals to participate in this program.
2. Additionally, the Hunter agrees to the following provisions:
- A.** The Hunter is encouraged to hunt from a tree stand, which shall be a minimum of ten (10) feet off the ground and use necessary safety, harness equipment. Temporary, removable, ladder, fixed, and climbing-type tree stands are permitted. Tree stands must not damage the tree. Screw in steps, spikes, nails, or other objects that are driven into the tree to gain access to tree stands are prohibited. Strap-on steps are permitted. Hunting from a permanently constructed tree stand is prohibited, unless the stand was constructed by the Property Owner and is used with permission. Tree stands may be left in the hunting area at the Property Owner's discretion. Tree stands must be removed the last day of hunting season.
 - B.** The Hunter agrees to observe ODNR bag limits and bag sex restrictions along with tag and check requirements.
 - C.** The Property Owner shall be required to register their property with the Village of Granville prior to a Hunter hunting on their property.
 - D.** The Hunter shall remove entrails from the Property Owner's land unless the Property Owner agrees to burial on the Property Owner's land and said disposal meets all requirements outlined by the Ohio Division of Wildlife.
 - E.** The Property Owner(s), Hunter and Program Administrator, shall review the property for suitability, concerns, stand placement and boundaries. This review may be completed without all parties being present, but prior to any hunt.
 - F.** The number of Hunters on any area will be determined by the Village of Granville.

- G.** The Hunter agrees to notify the Granville Police Department **prior to each hunting activity and when leaving** by sending a text or e-mail to deerprogram@granville.oh.us. The hunter must provide their name, permit number and the address/zone at which they will be hunting.
- H.** The Hunter shall report the state tag number, name of hunter, sex of the deer, date and location harvested and if deer is being donated by text or e-mail to deerprogram@granville.oh.us.
- I.** All deer harvested must be tagged and checked per ODNR Division of Wildlife requirements.
- J.** The Hunter shall notify the Program Administrator immediately if a deer is wounded or killed and unable to be retrieved because the deer has left the designated zone. Hunters must advise the police of the location of the shot and type of arrow used. The Hunter may retrieve a deer that has left the designated zone only after obtaining that property owner's approval and after contacting the police department. If the property owner is not home, the Hunter must be accompanied by a Granville Police Officer or Animal Control Officer prior to retrieving the deer.

Special consideration may be given to those that have participated in the program in the past and those who work or reside within the geographical limits of the Village of Granville and Granville Township.

Please contact Ofc. Martin Kaffenbarger with any questions or for additional information at (740) 587-1234 or email mkaffenbarger@granville.oh.us.

Packets may be dropped off at the Granville Police Department at 141 East Broadway or mailed to The Granville Police Department, Attn. Kaffenbarger, PO Box 514, Granville, OH 43023.

THE FOLLOWING PAGES CONTAIN YOUR APPLICATION. PLEASE RETURN THOSE AND ANY OTHER REQUIRED DOCUMENTATION FOR CONSIDERATION. RETAIN THE PREVIOUS PAGES (1-7) FOR YOUR REFERENCE.

2023-2024 Village of Granville Wildlife Management Program Application for Bow Hunting Permit

Renewal New to program

Personal Information:

Name:		Date:	
Address:		State:	
City:		ZIP:	
Home #:	Cell #:	Last 4 SSN: XXX -XX-	
DL Number:	DOB:	Age:	
Email address:			
Years Hunting:	Safety Course: <input type="checkbox"/> Y <input type="checkbox"/> N	Date of Course Completed:	

Emergency Contact Information: (You must provide at least one (1) emergency contact person)

Name:	Relationship:
Home #:	Cell #:
Name:	Relationship:
Home #:	Cell #:
Name:	Relationship:
Home #:	Cell #:

Vehicle Information:

Plate:	Year:	Make:	Model:	Color:
Plate:	Year:	Make:	Model:	Color:
Plate:	Year:	Make:	Model:	Color:

Equipment Used:

Type of Bow:	Brand:	Type of Arrow:
--------------	--------	----------------

OFFICE USE ONLY:

Received on:	Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	P/#:
Parent/Guardian for Youth Hunter:		P/#:

**2023-2024 Village of Granville
Wildlife Management Program Application for Bow Hunting Permit**

By signing below, I agree that I have read, understand, and will abide by all of the rules and regulations applicable to the hunting program outlined by the Program Administrator. I also understand that I may hunt at the pleasure of the Chief of Police or the Program Administrator and that the Village of Granville reserves the right to revoke any permit for noncompliance or for any other just cause.

Applicant Signature

Date

Printed Name:

Parent/Guardian Signature if Hunter is under 18yr old

Date

Notarization

Sworn to and subscribed before me on the _____ day of _____, 2____.

Notary

Do not sign anywhere there is a notarization requirement unless in the presence of a notary. Notaries are available at the Granville Police Department or the Village Offices at no charge.

**2023-2024 Village of Granville
Wildlife Management Program Application for Bow Hunting Permit**

RELEASE AND INDEMNIFICATION AGREEMENT

In connection with the exercise of a permit to hunt within the Village of Granville, Granville Township or in connection with allowing property to be used for the hunting of deer, in accordance with the provisions of Section 505.111 of the Codified Ordinances of the Village and the Ohio Revised Code and any permits and license issued by or on behalf of the Village, the undersigned agrees as follows:

1. Release and Discharge - The undersigned does hereby forever completely releases, requites, and forever discharges the Village of Granville, Granville Township, its agents, employees, officers, representatives, and attorneys, from any and all charges, claims, damages, demands, obligations, actions, causes of action, expenses, costs, attorneys' fees, and liabilities and compensation of any kind whatsoever, whether known or unknown, suspected or unsuspected, vested or contingent, in law or in equity or otherwise, which the undersigned had, now has, or may have against the Village or Township for or on account of any matter, cause, action, or thing whatsoever: (a) arising out of or in any way relating to hunting within the Village or Township; or (b) in the case of a property owner, for allowing and permitting the property to be used for hunting. The undersigned, as an assigned hunter, expressly assumes the risk of any and all harm, injury, claims, or damages that may arise out of hunting within the Village or Township.

2. Agreement to Indemnify and Hold Harmless- The undersigned agrees to defend, indemnify, save, and hold harmless the Village of Granville, Granville Township, its agents, officers, employees, representatives, and attorneys, from and against any and all damages, costs and expenses, including reasonable attorneys' fees and from any and every claim, lawsuit, lien, or demand of every kind or character which has been or may be asserted against the Village, Township, or its agents, officers, employees, representatives, and attorneys, which in any way arises out of: (a) the undersigned's actions in hunting within the Village or Township; or (b) in the case of a property owner, for allowing and permitting the property to be used for hunting.

Please check appropriate box:

Hunter

Property Owner

Signature

Date

Print Name

Parent/Guardian Signature if Hunter is under 18yr old

Date

**2023-2024 Village of Granville
Wildlife Management Program Application for Bow Hunting Permit**

Archery Proficiency Test

The hunter listed below took the following archer proficiency test. The criterion for this test is six (6) shots at the target at a distance of twenty (20) yards with no shots exceeding the six (6) inch ring. There will be no practice shots taken prior to the test. A limit of three (3) attempts per year, per applicant, to pass this test shall be enforced. A photo ID must be presented along with this form at:

PRO-FORMance Archery
2984 Mt. Vernon Road
Newark, Ohio 43055
(740) 745-8369

Buckeye Outdoors
150 Arrowhead Blvd.
Hebron, Ohio 43025
(740) 928-3474

THERE IS A FEE FOR THIS SERVICE PAYABLE TO THE MERCHANT

Name:		
Address:		
City, State, ZIP:		
Date of Test:	Score:	OUT OF 6

Test Witnessed by (printed name): (Location Employee)	
Test Taken At:	
Employee Signature:	Date:
Identification of applicant verified: <input type="checkbox"/> YES <input type="checkbox"/> NO	

Notes or additional comments:

**2023-2024 Village of Granville
Wildlife Management Program Application for Bow Hunting Permit**

**THIS FORM AND THE TARGET SHEET, MUST BE RETURNED WITH YOUR
COMPLETED APPLICATION.**

Application checklist:

Item	Initial if submitted	Received by
Completed Application		
Hunter's Agreement Signature Page		
Archery Proficiency Test (Within past 5yrs)		
Hunter Safety Course		
Background Check* (Within past 5yrs)		
Copy of Driver's License/ID		
Copy of Hunter License (ODNR)		
Release and Indemnification Form		
Hunter Education Course Certificate for Youth Hunters (under 18yrs old)		

*The background check is a computerized method for checking criminal history through the FBI and BCI. This can be completed at the Granville Police Department prior to acceptance into the wildlife management program.

Do not sign anywhere there is a notarization requirement unless in the presence of a notary. Notaries are available at the Granville Police Department or the Village Offices at no charge.