

CHAPTER 1189
Signs

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CROSS REFERENCES

OBC Requirements - see OAC Chapter 4101:1-3507

Unauthorized Traffic Signs - see TRAF. 313.07

Attaching Signs To Trees Prohibited - see S.U. & P.S. 909.06

1189.01 PURPOSE AND INTENT.

The purposes of these sign regulations are: to encourage the effective use of signs as a means of communication in the Village; to maintain and enhance the attractive aesthetic environment and the Village's ability to attract sources of economic development; to improve pedestrian and traffic safety; to minimize the possible adverse effect of signs on nearby public and private property; and to enable the fair and consistent enforcement of these sign restrictions. This sign chapter is adopted under the zoning authority of the Village in furtherance of the more general purpose set forth in the Zoning Ordinance.

All signs erected in the Village, except as otherwise provided in this chapter, shall be subject to review by the Planning Commission to insure overall compatibility with the unique historical, architectural and overall character of the Village. Applicants should refer to Section 1161.05 for additional guidance on the criteria used by the Granville Planning Commission (referred to as GPC herein) in evaluating sign applications.
(Ord. 03-09. Passed 4-1-09.)

1189.02 APPLICABILITY; EFFECT.

A sign may be erected, placed, established, painted, created, or maintained in the Village only in conformance with the standards, procedures, exemptions, and other requirements of this chapter.

The effect of this chapter as more specifically set forth herein is:

- (a) To establish a permit system to allow a variety of sign types in Granville zoning districts, and a limited variety of signs in other zones, subject to the standards and permit procedures of this chapter.
- (b) To allow certain signs that are small, unobtrusive, and incidental to the principal use of the respective lots on which they are located, subject to the substantive requirements of this chapter.
- (c) To provide for temporary signs without commercial messages in limited circumstances in the public right of way.
- (d) To prohibit all signs not expressly permitted by this chapter.
- (e) To provide for the enforcement of the provisions of this chapter.
(Ord. 17-01. Passed 10-4-01.)

1189.03 DEFINITIONS AND INTERPRETATION.

Words and phrases used in this chapter shall have the meanings set forth in this section. Words and phrases not defined in this section but defined in the Zoning Ordinance of the Village shall be given the meanings set forth in such Ordinance. Principles for computing sign area and sign heights are contained in Section 1189.04. All other words and phrases shall be given their common, ordinary meaning, unless the context clearly requires otherwise. Section headings for captions are for reference purposes only and shall not be used in the interpretation of this chapter.

- (1) "Animated Sign" means any sign that uses movement, of parts or all of the sign or supporting structure, or change of lighting to depict action or create a special effect or scene. (Ord. 17-01. Passed 10-4-01.)
- (2) "Banner" means any sign or lightweight fabric or similar material that is mounted to a pole or a building by a frame at one or more edges. National, state, municipal, or institutional flags shall not be considered banners. Corporate or business flags will be considered banners under this chapter. (Ord. 15-08. Passed 1-7-09.)
- (3) "Beacon" means any light with one or more beams directed into the atmosphere or directed at one or more points not on the same zone lot as the light source; also, any light with one or more beams that rotate or move.
- (4) "Building Frontage" means the total lineal facade length that faces a public right-of-way, measured at the foundation.
- (5) "Building Marker" means any sign indicating the name of a building and date and incidental information about its construction, which sign is cut into a masonry surface or made of bronze or other permanent material.

- (6) "Canopy Sign" means any sign that is a part of or attached to an awning, canopy, or other fabric, plastic or structural protective cover over a door, entrance, window, or outdoor service area. A marquee is not a canopy.
- (7) "Changeable Copy Sign" means a sign or portion thereof with characters, letters, or illustrations that can be changed or rearranged without altering the face of the surface of the sign. A sign on which the message changes more than eight times a day shall be considered an animated sign and not a changeable copy sign for the purposes of this chapter. A sign on which the only copy that changes is an electronic or mechanical indication of time or temperature shall be considered a changeable copy sign for the purposes of this chapter.
- (8) "Commercial Message" means any sign wording, logo, or other representation that, directly or indirectly, names, advertises, or calls attention to a business, product, service, or other commercial activity.
- (9) "Community Service District" means a commercial base-zoning district as established in Chapter 1155 of the Granville Codified Ordinances, which designates areas, as shown on the Official Zoning Map, and to which the applicable regulations and provisions govern the properties within the district.
- (10) "Customer Convenience Signs" means any sign, label, or placard placed inside or on a window that shows the acceptance or use of insurance carriers, charge cards, movie posters (only in video rental stores), security and alarm notices, no smoking, store hours, restaurant menu, public service announcements, and the like.
- (11) "Flag" means any fabric, banner, or bunting containing distinctive colors, patterns, or symbols, used as a symbol of a government, political subdivision, or other public or institutional entity.
- (12) "Freestanding Sign" means any sign supported by structures or supports that are placed on, or anchored in, the ground and that are independent from any building or structure.
- (13) "Incidental Sign" means a sign, generally informational, that has a purpose secondary to the use of the zone lot on which it is located, such as "no parking," "entrance," "loading only," "telephone," and other similar directives. No sign with a commercial message legible from a position off the zone lot on which the sign is located shall be considered incidental.
- (14) "Lot" means any piece or parcel of land or a portion of a subdivision, the boundaries of which have been established by some legal instrument of record that is recognized and intended as a unit for the purpose of transfer of ownership.
- (15) "Marquee" means any permanent roof-like structure projecting beyond a building or extending along and projecting beyond the wall of the building, generally designed and constructed to provide protection from the weather (similar to a movie theater sign).
- (16) "Neon Sign" means any sign using illumination derived from noble gases from Group VIII of the periodic table (referred to herein as neon signs).

- (17) "Marquee Sign" means any sign attached to, in any manner, or made a part of a marquee.
- (18) "Nonconforming Sign" means any sign that does not conform to the requirements of this chapter.
- (19) "Pennant" means any lightweight plastic, fabric, or other material, whether or not containing a message of any kind, suspended from a rope, wires or string, usually in a series, designed to move in the wind.
- (20) "Person" means any association, company, corporation, firm, organization, or partnership, singular or plural, of any kind.
- (21) "Portable Sign" means any sign not permanently attached to the ground or other permanent structure, or a sign designed to be transported, including, but not limited to, signs designed to be transported by means of wheels; signs converted to A-or-T frames; menu and sandwich board signs, balloons used as signs; umbrellas used for advertising; and signs attached to, painted on, or otherwise made part of vehicles parked and visible from the public right-of-way.
- (22) "Principal Building" means the building in which the principal use is conducted or the zone lot on which it is located. Zone lots with multiple principal uses may have multiple principal buildings, but storage buildings, garages, and other clearly accessory uses shall not be considered principal buildings.
- (23) "Projecting Sign" means any sign affixed to a building or wall in such a manner that its leading edge extends more than 12 inches beyond the surface of such building or wall.
- (24) "Planned Development Districts" means zoning districts: Planned Commercial District (PCD), Planned Industrial District (PID), and Planned Unit Development (PUD). Commercial base-zoning districts as established in Chapter 1155 of the Granville Codified Ordinances, which designates areas, as shown on the Official Zoning Map, and to which the applicable regulations and provisions govern the properties within the district.
- (25) "Residential Sign" means any sign located in a district zoned for residential uses that contains no commercial message except advertising for goods or services legally offered on the premises where the sign is located, if offering such goods or services at such location conforms with all requirements of the Zoning Ordinance.
- (26) "Roof Sign" means any sign erected and constructed wholly on and over the roof of a building, supported by the roof structure, and extending vertically above the highest portion of the roof.
- (27) "Sandwich Board Sign" means any sign temporarily placed in the right of way of the zone lot or on the land between the building and the right of way as a freestanding sign, which may include chalk and dry-erase boards.
- (28) "Setback" means the distance from the property line to the nearest part of the applicable building, structure, or sign, measured perpendicularly to the property line.

- (29) "Sign" means any device, fixture, placard, or structure whether temporary or permanent, freestanding or attached, that uses any color, form, graphic, illumination, symbol, or writing to advertise, announce the purpose of, or identify the purposes of a person or entity, or to communicate information of any kind.
- (30) "Street" means a strip of land or way subject to vehicular traffic (as well as pedestrian traffic) that provides direct or indirect access to property, including but not limited to, alleys, avenues, boulevards, courts, drives, highways, lanes, places, roads, terraces, trails, or other thoroughfares.
- (31) "Street Frontage" means the distance for which a lot line of a zone lot adjoins a public street, from one lot line intersecting said street to the furthest distant lot line intersecting the same street.
- (32) "Suburban Districts (SBD) and (SRD)" means zoning districts: Suburban Business District (SBD), Suburban Residential Districts (SRD-A), (SRD-B), and (SRD-C). Commercial (SBD) and residential base zoning districts as established in Chapter 1155 of the Granville Codified Ordinances, which designates areas, as shown on the Official Zoning Map, and to which the applicable regulations and provisions govern the properties within the district.
- (33) "Suspended Sign" means a sign that is suspended from the underside of a horizontal plane surface and is supported by such surface.
- (34) "Temporary Sign" means any sign that is used only temporarily and is not permanently mounted.
- (35) "Transportation Corridor Overlay District" means an overlay zoning district. Generally, this district encompasses 100 feet on either side of the right-of-way in most of the transportation corridors into the Village. See also Chapter 1176 of the Codified Ordinances.
- (36) "Village Districts (VBD), (VID), (VRD), and (VSD)" means zoning districts: Village Business District (VBD), Granville Gateway District (VGD), Village Institutional District (VID), Village Residential District (VRD), and Village Square District (VSD). Commercial (VBD) and residential base zoning districts as established in Chapter 1155 of the Granville Codified Ordinances, which designates areas, as shown on the Official Zoning Map, and to which the applicable regulations and provisions govern the properties within the district.
- (37) "Village Gateway District (VGD)" means the zoning district as established in Chapter 1173 of the Granville Codified Ordinances, which designates areas, as shown on the Official Zoning Map, and to which the applicable regulations and provisions govern the properties within the district.
- (38) "Wall Sign" means any sign attached parallel to, but within twelve (12) inches of, a wall, painted on the wall surface of, or erected and confined within the limits of an outside wall of any building or structure, or which is supported by such wall or building, and which displays only one sign surface.
- (39) "Window Sign" means any sign, pictures, symbol, or combination thereof, designed to communicate information about an activity, business, commodity, event, sale, or service that is placed inside a window or upon the window panes or glass and is visible from the exterior of the window.
- (40) "Zone Lot" means a parcel of land in single ownership that is sufficient size to meet minimum zoning requirements for area, coverage and use, and that can provide such yards and other open spaces as required by the zoning regulations.
(Ord. 17-01. Passed 10-4-01.)

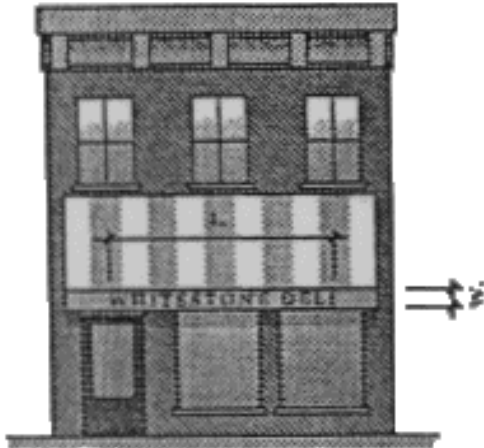
1189.04 COMPUTATIONS.

The following principles shall control the computation of sign area and sign height:

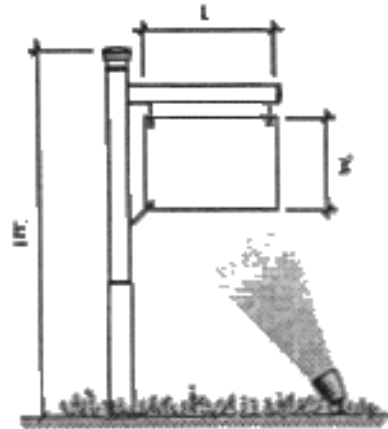
- (a) Computation of Area of Individual Signs. The area of a sign face (which is also the sign area of a wall sign or other sign with only one face) shall be computed by means of the smallest square, circle, rectangle, or triangle that will encompass the extreme limits of the writing, representation, emblem, or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop or structure against which it is placed, but not including any supporting framework, bracing or decorative fence or wall when such fence or wall otherwise meets Zoning Ordinance regulations and is clearly incidental to the display itself (See Table 1189 A for example drawing). For freestanding signs, the entire sign face shall be included in the computation.
- (b) Computation of Area of Multifaceted Signs. The sign area for a sign with more than one face shall be computed by adding together the area of all sign faces visible from any one point. When two identical sign faces are placed back to back, so that both faces cannot be viewed from any point at the same time, and when such sign faces are part of the same sign structure and are not more than 24 inches apart, the sign area shall be computed by the measurement of one of the faces.
- (c) Computation of Height. The height of a sign shall be computed as the distance from the base of the sign at normal grade to the top of the highest attached component of the sign. Normal grade shall be construed to existing grade after construction, exclusive of any filling, berming, mounding, or excavating solely for the purpose of locating the sign. In cases in which the normal grade can not reasonably be determined, sign height shall be computed on the assumption that the elevation of the normal grade at the base of the sign is equal to the elevation of the nearest point of the crown of a public street or the grade of the land at the principal entrance to the principal structure on the zone lot, whichever is lower.
- (d) Computation of Maximum Total Permitted Sign Area for a Zone Lot. The permitted sum of the area of all individual signs on a zone lot shall be computed by applying the formulas contained in Table 1189 B.
(Ord. 17-01. Passed 10-4-01.)

Table 1189 A - Sample Drawing

Canopy Sign



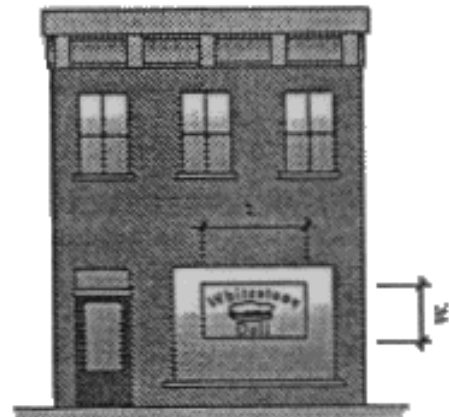
Freestanding Sign



Wall Sign



Window Sign



(Ord. 17-01. Passed 10-4-01.)

1189.05 SIGNS ALLOWED ON PRIVATE PROPERTY WITH OR WITHOUT PERMITS.

Signs shall be allowed on property in the Village in accordance with, and only in accordance with Table 1189 B.

Table 1189 B - Design Standards

KEY TO TABLE 1189 B	
On the tables in this chapter, which are organized by zoning district, the headings have the following meanings:	
VRD Village Residential District VBD Village Business District VSD Village Square District VID Village Institutional District SBD Suburban Business District VGD Village Gateway District	PID Planned Industrial District PCD Planned Commercial District CSD Community Service District PUD Gateway District SRD Suburban Residential District TCOD Transportation Corridor Overlay District

Village Zoning Districts				
Sign Type	VRD	VBD	VSD	VID
General Provisions	1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted. 4. The maximum total square footage of all signs on any zone lot is 7 square feet. 5. Changeable copy signs are not permitted. 6. Animated signs are not permitted.	1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted. 4. Maximum sign area is 2.5 square feet/lineal feet + 25% for the second street frontage. 5. The maximum number of individual signs per storefront is four. 6. Changeable copy signs are not permitted. 7. Animated signs are not permitted.	1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted.	1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted.
Freestanding Signs A.Residential ¹	1. Permitted with no commercial message. 2. Maximum size is 4 square feet.	1. NA	1. NA	1. NA

Village Zoning Districts				
Sign Type	VRD	VBD	VSD	VID
B. Incidental ²	1. Not permitted.	1. Permitted with no commercial message. 2. Maximum size is (4) square feet (not subject to maximum sign area.) 3. Maximum height is 4 feet. 4. Maximum number is 2 per zone lot.	1. Permitted with no commercial message. 2. Maximum size is (4) square feet. 3. Maximum height is 4 feet. 4. Maximum number is 2 per zone lot.	1. Permitted with no commercial message. 2. Maximum size is (4) square feet. 3. Maximum height is 4 feet. 4. Maximum number is 2 per zone lot.
C. Freestanding	1. Not permitted.	1. Permitted. 2. Maximum size is (12) square feet. 3. Maximum height is 8 feet. 4. Maximum number is one per zone lot.	1. Permitted. 2. Maximum size is (12) square feet. 3. Maximum height is 10 feet. 4. Maximum number is one per zone lot.	1. Permitted. 2. Maximum size is (12) square feet. 3. Maximum height is 10 feet. 4. Maximum number is one per zone lot.
Building Signs A. Building Marker ³	1. Permitted. 2. Maximum size is (6) square feet. 3. Must be cut or etched into stone, masonry bronze or similar material.	1. Permitted. 2. Maximum size is (6) square feet. 3. Must be cut or etched into stone, masonry bronze or similar material.	1. Permitted. 2. Maximum size is (6) square feet. 3. Must be cut or etched into stone, masonry bronze or similar material.	1. Permitted. 2. Maximum size is (6) square feet. 3. Must be cut or etched into stone, masonry bronze or similar material.
B. Canopy	1. Not permitted.	1. Permitted. 2. Limited to valance face only. 3. The maximum number is one per zone lot. 4. Maximum number of colors is one in addition to the canopy color.	1. Not permitted.	1. Not permitted.
C. Identification ⁴	1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be 4 square feet.	1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be 4 square feet.	1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be 4 square feet.	1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be 4 square feet.

Village Zoning Districts				
Sign Type	VRD	VBD	VSD	VID
D. Marquee ⁵	1. Not permitted.	1. Not permitted.	1. Not permitted.	1. Not permitted.
E. Projecting ⁵	1. Not permitted.	1. Permitted. 2. Maximum size is (10) square feet. 3. Maximum number is one per zone lot. 4. Maximum height is 14 feet.	1. Not permitted.	1. Not permitted.
F. Wall Sign	1. Not permitted.	1. Permitted. 2. Maximum size is (1.5) square feet/lineal foot of frontage. 3. Maximum number is one per building. 4. Wall signs must be incorporated into the architecture of the building.	1. Not permitted.	1. Not permitted.
G. Window Signs	1. Not permitted.	1. Window signs are permitted. 2. Window signs shall not exceed 15% of the window area and in no case exceed 8 square feet. 3. Neon window signs may be permitted if they are considered artful and identify the business enterprise and do not exceed 4 square feet. 4. Neon window signs, which advertise products sold by a business or services given are not permitted.	1. Not permitted.	1. Not permitted.

Village Zoning Districts				
Sign Type	VRD	VBD	VSD	VID
H. Sidewalk Signs	1. Not permitted.	1. Permitted. 2. Maximum size will be four feet in height and two feet in width. 3. Maximum number will be one per building. 4. Locations must be approved by GPC and are not permitted to obstruct pedestrian movements along public walkways, parking or otherwise obstruct public rights-of-way. 5. The signs must be made of a permanent weather proof material such as painted wood or metal. 6. Must be removed and secured indoors during non-business hours.	1. Not permitted.	1. Not permitted.

Suburban Business and Village Gateway Districts

Sign Type	SBD	VGD
General Provisions	<ol style="list-style-type: none"> 1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted. 4. The maximum total square footage of all signs on any zone lot will be calculated as 1 square foot of signage per 100 square feet of gross lease area. 5. Changeable copy signs are not permitted. 6. Animated signs are not permitted. 	<ol style="list-style-type: none"> 1. The maximum number of colors in any sign is three, excluding white. 2. neon signs shall not be permitted, unless otherwise stated. 3. Internal illumination of a sign is not permitted. 4. The external lighting for signage is to be approved by Planning Commission. Externally illuminated signs shall comply with the following requirements: <ul style="list-style-type: none"> • Top mounted lights fixtures shall be preferred; and shall be shielded. • When top mounted fixtures are not feasible, illumination from other positioned light sources shall be restricted to the sign area. 5. The maximum total square footage of all signs on any zone lot will be calculated as 1 square foot of signage per 100 square feet of gross lease areas. 6. Changeable copy signs are not permitted 7. Animated signs are not permitted. 8. Signs made of natural materials are encouraged and should be incorporated into the architecture of the building.
<u>Freestanding Signs</u> A. Residential ⁶	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet. 	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet.
B. Incidental ⁷	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet. 3. Maximum height is 4 feet. 4. Maximum number is 4 per zone lot. 	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet. 3. Maximum height is 4 feet. 4. Maximum number is 4 per zone lot.
C. Freestanding	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is 1 square feet. 3. Maximum height is 12 feet. 4. Maximum number is one per zone lot. 	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is 24 square feet provided, however, that the maximum size for freestanding signs along Main Street and State Route 16 shall be 40 square feet. 3. Maximum height is 12 feet. 4. Maximum number is one per zone lot. 5. A freestanding sign may list multiple tenants.
<u>Building Signs</u> A. Building Marker ⁸	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is 6 square feet. 3. Must be cut or etched into stone, masonry bronze or similar material. 	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is 6 square feet. 3. Must be cut or etched into stone, masonry bronze or similar material.

Sign Type	SBD	VGD
B. Canopy	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is 6 square feet or 25% of the surface area of the canopy, whichever is less. Sign is limited to valance face only. 3. The maximum number is one per business. 4. Maximum number of colors is one in addition to the canopy color. 	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is 6 square feet or 25% of the surface area of the canopy, whichever is less. Sign is limited to valance face only. 3. The maximum number is one per business. 4. Maximum number of colors is one in addition to the canopy color.
C. Identification ⁹	<ol style="list-style-type: none"> 1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be 4 square feet. 	<ol style="list-style-type: none"> 1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be 4 square feet.
D. Marquee ¹⁰	<ol style="list-style-type: none"> 1. Not permitted. 	<ol style="list-style-type: none"> 1. Not permitted.
E. Projecting or Suspended ⁵	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is 10 square feet. 3. Maximum number is one per business. 4. Maximum height is 14 feet. 	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is 10 square feet. 3. Maximum number is one per business. 4. Maximum height is 14 feet.
F. Wall Sign	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is 1.5 square feet/lineal feet of building frontage. 3. Maximum number is one per building. 4. Building signs are not permitted. 	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is 1 square feet per 1.5 lineal feet of building frontage per tenant. 3. Maximum number is one per building. However, a building with multiple street frontages shall be allowed one sign per tenant on each side facing a public street. 4. Building signs must be incorporated into the architecture of the building. 5. A building with multiple tenants shall be required to submit a master sign plan for the entire building. Such master sign plan shall show consistency of all signage related to size, colors and location.
G. Window Signs	<ol style="list-style-type: none"> 1. Window signs are permitted in the first floor windows only. 2. Window signs shall not exceed 15% of the window area and in no case exceed 8 square feet. 3. Neon window signs may be permitted if they are considered artful, used to identify the business enterprise and do not exceed 4 square feet. 4. Neon window signs, which advertise products sold by a business or services given, are not permitted. 	<ol style="list-style-type: none"> 1. Window signs are permitted in the first floor windows only. 2. Window signs shall not exceed 15% of the window area and in no case exceed 8 square feet. 3. Neon window signs may be permitted if they are considered artful, used to identify the business enterprise and do not exceed 4 square feet. 4. Neon window signs, which advertise products sold by a business or services given, are not permitted.
H. Sidewalk Signs	<ol style="list-style-type: none"> 1. Permitted with GPC variance only. 	<ol style="list-style-type: none"> 1. Not permitted.
I. Deviations	<ol style="list-style-type: none"> 1. None 	<ol style="list-style-type: none"> 1. A deviation from these sign regulations may be approved by the Planning Commission where appropriate to the integrity of the development plan.

Planned Industrial, Planned Commercial and Community Service Districts

Sign Type	PID	PCD	CSD
General Provisions	<ol style="list-style-type: none"> 1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted. 4. The maximum total square footage of all signs on any zone lot is 12 square feet. 5. Changeable copy signs are not permitted. 6. Animated signs are not permitted. 	<ol style="list-style-type: none"> 1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted. 4. The maximum total square footage of all signs on any zone lot will be calculated as 1 square foot of signage per 100 square feet of gross lease area. 5. Changeable copy signs are not permitted. 6. Animated signs are not permitted. 	<ol style="list-style-type: none"> 1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted. 4. The maximum total square footage of all signs(not otherwise limited in this section) on any zone lot will be calculated as 1 square foot of signage per 100 square feet of gross lease area. 5. Changeable copy signs are not permitted. 6. Animated signs are not permitted.
Freestanding Signs A. Residential ⁶	1. Not applicable.	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet. 	1. Not applicable.
B. Incidental ⁷	1. Not permitted.	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet. 3. Maximum height is 4 feet. 4. Maximum number is 4 per zone lot. 	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet. 3. Maximum height is 4 feet. 4. Maximum number is 4 per zone lot.
C. Freestanding	1. Not permitted.	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is (18) square feet. 3. Maximum height is 12 feet. 4. Maximum number is one per zone lot. 	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is (24) square feet. 3. Maximum height is 16 feet. 4. Maximum number is one per zone lot. 5. Freestanding signs may display a maximum of three tenants.

Sign Type	PID	PCD	CSD
Building Signs			
A. Building Marker ⁸	1. Permitted. 2. Maximum size is 6 square feet. 3. Must be cut or etched into stone, masonry bronze or similar material.	1. Permitted. 2. Maximum size is 6 square feet. 3. Must be cut or etched into stone, masonry bronze or similar material.	1. Permitted. 2. Maximum size is 6 square feet. 3. Must be cut or etched into stone, masonry bronze or similar material.
B. Canopy	1. Not permitted.	1. Permitted. 2. Maximum size is 6 square feet or 25% of the surface area of the canopy, whichever is less. Sign is limited to valance face only. 3. The maximum number is one per business. 4. Maximum number of colors is one in addition to the canopy color.	1. Permitted. 2. Maximum size is 6 square feet or 25% of the surface area of the canopy, whichever is less. Sign is limited to valance face only. 3. The maximum number is one per business. 4. Maximum number of colors is one in addition to the canopy color.
C. Identification ⁹	1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be 4 square feet.	1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be 4 square feet.	1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be 4 square feet.
D. Marquee ¹⁰	1. Not permitted.	1. Not permitted.	1. Permitted. 2. Maximum size is to be 48 square feet. 3. Changeable copy is permitted. 4. Artful application of neon may be permitted.
E. Projecting or Suspended ⁵	1. Not permitted.	1. Permitted. 2. Maximum size is 10 square feet. 3. Maximum number is one per business. 4. Maximum height is 14 feet.	1. Permitted. 2. Maximum size is 10 square feet. 3. Maximum number is one per business. 4. Maximum height is 14 feet.
F. Wall Sign	1. Permitted. 2. Maximum size is 1.5 square feet/lineal feet of building frontage. 3. Maximum number is one per building. 4. Building signs must be incorporated into the architecture of the building.	1. Permitted. 2. Maximum size is 1.5 square feet/lineal feet of building frontage. 3. Maximum number is one per building. 4. Building signs must be incorporated into the architecture of the building.	1. Permitted. 2. Maximum size is 1.5 square feet/lineal feet of building frontage. 3. Maximum number is one per building. 4. Building signs are not permitted.

Sign Type	PID	PCD	CSD
G. Window Signs	1. Not permitted.	<p>1. Window signs are permitted in the first floor windows only.</p> <p>2. Window signs shall not exceed 15% of the window area and in no case exceed 8 square feet.</p> <p>3. Neon window signs may be permitted if they are considered artful and used to identify the business enterprise and do not exceed 4 square feet.</p> <p>4. Neon window signs, which advertise products sold by a business, or services given are not permitted.</p>	<p>1. Window signs are permitted in the first floor windows only.</p> <p>2. Window signs shall not exceed 15% of the window area and in no case exceed 8 square feet.</p> <p>3. Neon window signs may be permitted if they are considered artful and used to identify the business enterprise and do not exceed 4 square feet.</p> <p>4. Neon window signs, which advertise products sold by a business, or services given are not permitted.</p>
H. Sidewalk Signs	1. Not permitted.	1. Permitted with GPC variance only.	1. Not permitted.

Planned Unit Development, Suburban Residential, Transportation Corridor Overlay Districts

Sign Type	PUD	SRD	TCOD
General Provisions	<ol style="list-style-type: none"> 1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted. 4. The maximum total square footage of all signs on any zone lot will be calculated as 1 square foot of signage per 400 square feet of gross lease area. 5. Changeable copy signs are not permitted. 6. Animated signs are not permitted. 	<ol style="list-style-type: none"> 1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted. 4. The maximum total square footage of all signs on any zone lot is 6 square feet. 5. Changeable copy signs are not permitted. 6. Animated signs are not permitted. 	<ol style="list-style-type: none"> 1. The maximum number of colors in any sign is three. 2. Unless otherwise stated in a specific district, neon signs shall not be permitted. 3. Unless otherwise stated in a specific district, internal illumination of a sign is not permitted. 4. The maximum total square footage of all signs on any zone lot is 6 square feet. 5. Changeable copy signs are not permitted. 6. Animated signs are not permitted.
Freestanding Signs A. Residential ¹¹	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet. 	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet. 	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet.
B. Incidental ⁷	<ol style="list-style-type: none"> 1. Not permitted. 	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet. 3. Maximum height is 4 feet. 4. Maximum number is 4 per zone lot. 	<ol style="list-style-type: none"> 1. Permitted with no commercial message. 2. Maximum size is 4 square feet. 3. Maximum height is 4 feet. 4. Maximum number is 4 per zone lot.
C. Freestanding	<ol style="list-style-type: none"> 1. Permitted. 2. Maximum size is 18 square feet. 3. Maximum height is 8 feet. 4. Maximum number is one per zone lot. 	<ol style="list-style-type: none"> 1. Not permitted. 	<ol style="list-style-type: none"> 1. Not permitted where the TCOD overlays any residential zone. 2. Permitted where the TCOD overlays the CSD, SBD, PID, or PCD zones. 3. Maximum size is 18 square feet. 4. Maximum height is 6 feet. 5. Permitted signs should be ground mounted and developed as part of an overall landscape concept. 6. Maximum number is one per zone lot.

Village Zoning Districts			
Sign Type	PUD	SRD	TCOD
<u>Building Signs</u> A. Building Marker ¹³	1. Permitted. 2. Maximum size is 4 square feet. 3. Must be cut or etched into stone, masonry bronze or similar material.	1. Permitted. 2. Maximum size is 4 square feet. 3. Must be cut or etched into stone, masonry bronze or similar material.	1. Permitted. 2. Maximum size is 4 square feet. 3. Must be cut or etched into stone, masonry bronze or similar material.
B. Canopy	1. Not permitted.	1. Not permitted.	1. Not permitted.
C. Identification ¹⁴	1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be (4) square feet.	1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be (4) square feet.	1. Permitted. 2. Only name and address permitted. 3. Maximum size is to be (4) square feet.
D. Marquee ¹⁵	1. Not permitted.	1. Not permitted.	1. Not permitted.
E. Projecting or Suspended ⁵	1. Not permitted.	1. Not permitted.	1. Not permitted.
F. Wall Sign	1. Not permitted.	1. Not permitted.	1. Not permitted.
G. Window Signs	1. Not permitted.	1. Not permitted.	1. Not permitted.
H. Sidewalk Signs	1. Not permitted.	1. Not permitted.	1. Not permitted.

NOTES:

1. No commercial message allowed on sign, except for a commercial message drawing attention to an activity legally offered on the premises.
2. No commercial message of any kind allowed on sign if such message is legible from any location off the zone lot on which the sign is located.
3. May include only building name, date of construct, historic data on historic site; must be cut or etched into masonry, bronze or similar material.
4. Only address and name of occupant allowed on sign.
5. If such sign is suspended or projects are above a public right of way; the issuance and continuation of a sign permit shall be condition on the sign owner obtaining and maintaining in force liability insurance for such a sign in such amount as the Village Council may reasonably from time to time determine, provided that the amount of such liability insurance shall be at least \$500,000 per occurrence per sign.
6. No commercial message allowed on sign, except for a commercial message drawing attention to an activity legally offered on the premises.
7. No commercial message of any kind allowed on sign if such message is legible from any location off the zone lot on which the sign is located.
8. May include only building name, date of construct, historical data on historic site; must be cut or etched into masonry, bronze or similar material.
9. Only address and name of occupant allowed on sign.
10. If such sign is suspended or projects are above a public right of way; the issuance and continuation of a sign permit shall be conditioned on the sign owner obtaining and maintaining in force liability insurance for such a sign in such amount as the Village Council may reasonably from time to time determine.
11. No commercial message allowed on sign, except for a commercial message drawing attention to an activity legally offered on the premises.
12. No commercial message of any kind allowed on sign, if such message is legible from any location off the zone lot on which the sign is located.
13. May include only building name, date of construction, historical data on historic site; must be cut or etched into masonry, bronze or similar material.
14. Only address and name of occupant allowed on sign.
15. If such sign is suspended or projects are above a public right of way; the issuance and continuation of a sign permit shall be condition on the sign owner obtaining and maintaining in force liability insurance for such a sign in such amount as the Village Council may reasonably from time to time determine provided that the amount of such liability insurance shall be at least \$500,000 per occurrence per sign.

(Ord. 17-01. Passed 10-4-01.)

1189.06 PERMITS REQUIRED.

Unless otherwise stated herein, all signs shall require a permit, and approval of the GPC. If a sign requiring a permit under the provision of this chapter is to be placed, constructed, erected, or modified on a zone lot, the owner of the lot shall secure a sign permit prior to the construction, placement, erection, or modification of such a sign in accordance with the requirements of Section 1189.13.

No signs shall be erected in the public right of way in accordance with Section 1189.09 and the permit requirements of Section 1189.05 unless approved by the GPC.

(Ord. 17-01. Passed 10-4-01.)

1189.07 DESIGN, CONSTRUCTION AND MAINTENANCE.

All signs shall be designed, constructed and maintained in accordance with the following standards:

- (a) All signs shall comply with applicable provisions of the Basic Ohio Building Code and Electrical Code of the Village at all times.
- (b) Except for flags, temporary signs, and window signs conforming in all respects with the requirements of this chapter, all signs shall be constructed of permanent materials and shall be permanently attached to the ground, a building or another structure by direct attachment to a rigid wall, frame, or structure.
- (c) All signs shall be maintained in good structural condition and in good repair in compliance with all Building and Electrical Codes, and in conformance with this code, at all times.
- (d) Signs must be neat and clean so as not to appear damaged, unappealing, or unnecessarily worn.
(Ord. 17-01. Passed 10-4-01.)

1189.08 SIGNS IN THE PUBLIC RIGHT OF WAY.

No signs shall be allowed in the public right of way except for the following (unless otherwise approved by the GPC):

- (a) Permanent Signs. Permanent signs including:
 - (1) Public signs erected by or on behalf of a governmental body to post legal notices, identify public property, convey public information, and direct or regulate pedestrian or vehicular traffic.
 - (2) Bus stop signs erected by a public transit company.
 - (3) Informational signs of a public utility regarding its poles, lines, pipes or facilities.
 - (4) Awning, projecting and suspended signs projecting over a public right of way and in conformity with the conditions of Table 1189B of this chapter.
 - (5) Signs of civic organizations or special events posted on the community sign or on the village entrance signs.
 - (6) Sandwich board signs as approved by the GPC.
- (b) Temporary Signs. Temporary signs meeting the requirements for placement in the public right of way as set forth in 1189.09. (Ord. 17-01. Passed 10-4-01.)

1189.09 TEMPORARY SIGNS.

(a) A permit for a temporary sign may be issued by the Village Planner following review and approval of a temporary sign application and may be for a period of up to one year.

(b) A temporary sign permit shall be issued only for signs meeting the following requirements:

- (1) Development Sign. A temporary development sign advertising the sale of platted lots in a subdivision provided that not more than one such sign may be permitted whether such sign is at the entrance to the subdivision or within the subdivision. Any such sign may also be utilized to advertise the sale or lease of multi-family units, or store or office space in commercial developments. Such signs shall be limited to a maximum area of thirty-two square feet when located on parcels of two acres or more and a maximum area of eight square feet when located on parcels of less than two acres. Other limitations shall include a maximum height of ten feet, and a minimum setback of fifteen feet from established rights of way, unless there is no land between the right of way and the facade of the structure, in which case the sign must not be a safety hazard and must be located at the closest point to the structure.

- (2) Sign Promoting Non-Commercial Campaign or Event. A sign for the promotion of a school, church, or community campaign or event of a non-commercial purpose. The sign may not be displayed for more than 60 days in any 12 month period. The sign may not exceed thirty-two (32) square feet per side.
- (3) Temporary Sign for Business. When there is a legitimate delay, as determined by the Village Planner, in the construction or preparation of a permanent sign for a business, a temporary sign may be displayed for a period of 90 days or until the new sign is erected, whichever is less. Such sign shall be proportional in scale to the frontage of the building, but in any case shall not exceed thirty-two (32) square feet.
- (4) Grand Opening Banner. A grand opening banner is permitted to call attention to a new business or institutional use and is allowed in any zone in which the commercial, industrial, or institutional use is permitted. Maximum size is thirty-two (32) square feet. The banner shall not be displayed for more than fifteen (15) days. Only one grand opening banner shall be allowed per street frontage for the business or use. The banner must be securely fastened to the building and may not project above the roofline or interfere with access for the building,
- (5) Going Out Of Business Signs. A going out of business banner is permitted for any zone in which a commercial, industrial, or institutional use is permitted. Maximum size is thirty-two (32) square feet. The banner shall not be displayed for more than sixty (60) days. Only one going out of business banner shall be allowed per street frontage for the business or use. The banner must be securely fastened to the building and may not project above the roofline or interfere with access for the building.

(c) A temporary sign that is approved pursuant to this section may only be displayed on the premises to which the sign is applicable. Unless otherwise specifically authorized by these regulations or by the Village Planner, only one temporary sign may be displayed per business at any time.

(d) All temporary signs approved pursuant to this section shall be non-illuminated, shall be constructed of a durable material, and shall be professional in appearance. As used in this section, professional appearance means, at minimum, that the sign is designed or manufactured by a graphic artist or sign company or is computer-generated. There shall be no limitation in the number of colors for a temporary sign, but the specific colors to be used in the sign shall be approved by the Village Planner. The use of fluorescent, day-glo, and neon colors is prohibited.

(e) Temporary signs shall not be attached to trees or utility poles or placed in a position that would obstruct or impair traffic or in any manner create a hazard or disturbance to the health, safety, or welfare of the public. If placed on the side of a property where there is a sidewalk, the sign shall be located on the back side of the sidewalk (that is, on the opposite side of the sidewalk from the roadway). If placed on the side of a property where there is no sidewalk, the sign shall be located at least eight feet from the edge of the roadway.

(Ord. 03-09. Passed 4-1-09.)

1189.10 SIGNS EXEMPT FROM REGULATION UNDER THIS CHAPTER.

(a) The following signs shall be exempt from regulation under this chapter, except as provided in this section:

- (1) Signs erected by or pursuant to the authorization of a governmental body, including legal notices, warning notices, traffic signs, directional signs, informational signs or regulatory signs.
- (2) Signs that are customarily associated with residential uses and that are not of a commercial nature, including the name and address of occupants, signs on mailboxes, or paper tubes, etc. (Limited to an area of four square feet or less.)
- (3) Official signs of a noncommercial nature erected by public utilities to identify line or facility locations or to advise or warn the public.
- (4) Flags of any governmental or nonprofit organization provided:
 - A. That such flags are not being displayed in conjunction with a commercial promotion or as an advertising device;
 - B. That not more than three such flags are being displayed at the same time;
 - C. That any such flag does not exceed 60 square feet in area; and
 - D. That any such flag flown from a standard flag pole attached to a building, with the height of the pole not to exceed 15 feet above ground level; or from a freestanding standard flag pole not to exceed a height of 25 feet above ground level. Mini flags typically displayed during government holidays shall be exempted.
- (5) Any sign inside a building, provided that the sign is not attached to a window or door and that the sign is not legible from the lot line of the zone lot or parcel on which such sign is located. For the purposes of this section, a sign that rests against a window, a sign that is separated from the window by a bumper pad, or a sign that is placed within two inches of the window through the use of a hanging device, shall be considered to be attached to the window. Any sign that is considered to be attached to a window shall be regulated by the provisions contained in Section 1189.05.
- (6) Works of art that do not include a commercial message.
- (7) Holiday lights and decorations with no commercial message, but only if erected no earlier than forty-five (45) days before the holiday and removed within fourteen (14) days after the holiday.
- (8) Signs that are posted upon property to guide or direct traffic, to identify restricted or public parking areas, or to warn the public against trespassing or danger from animals. The signs shall not contain any commercial advertising. However, entrance or exit signs are only permitted when the driveway is not obvious or otherwise identifiable with a particular business or activity. Entrance and exit signs, directional signs, and parking area signs shall require a permit to assure that the style, size, and location are consistent with the requirements of this Article. (Limited to an area of four square feet.)
- (9) Signs painted on or otherwise attached to a vehicle regularly operated in the pursuance of a day-to-day business or activity of an enterprise, provided that the vehicle is not parked in a location that is visible to the public and for a period of time that indicates that the purpose of locating the vehicle in that location is principally for advertising rather than transport.
- (10) Signs that are not visible from public streets or legible from adjacent properties.

- (11) Signs authorized by the Village Manager to be placed on the banner poles located in the median of West Broadway. Individual banners shall not exceed thirty (30) square feet and shall meet other requirements established by the Village Manager.
 - (12) Signs authorized by the Village Manager on any governmental property.
- (b) The following temporary signs shall be exempt from regulation under this chapter provided each such sign satisfies the requirements set forth in subsection hereof:
- (1) Temporary for sale, rental or lease signs.
 - (2) Political signs and signs or posters indicating candidates or issues on the public ballot.
 - (3) Temporary Contractor Signs. Signs announcing the names of contractors for any short term or temporary work such as home improvements, new construction, remodeling and the like is permitted during the actual construction period, provided that such signs shall be located only on the parcel of land being developed, not in the public right-of-way.
- (c) Unless otherwise provided, all temporary signs referred to in subsection (b) hereof shall be limited to not more than six square feet in sign area. Any such temporary sign shall be removed or replaced after thirty days if the sign has become damaged or has deteriorated, by the weather or otherwise, to the point where the sign cannot be read from the street or the sign has or appears to have become detached, in whole or in part, from its sign posts or supporting structure. All such temporary signs shall be removed within ten days after the property to which the sign relates has been sold, rented, or leased, or the promotion, activity, or election to which the sign relates has been conducted. Signs referred to in subsection (b) hereof, if placed on roadways with sidewalks, shall be placed on the opposite side of the sidewalk from the roadway. In the case of roadways with no sidewalks, the signs shall be located no closer than eight (8) feet from the edge of the road. In no case shall any of the signs referred to in this subsection constitute a safety hazard. (Ord. 03-09. Passed 4-1-09.)

1189.11 SIGNS PROHIBITED UNDER THIS CHAPTER.

All signs not expressly permitted under this chapter or exempt from regulation in accordance with the previous section are prohibited in the Village. Such signs include, but are not limited to:

- (a) Beacons.
- (b) Banners.
- (c) Pennants.
- (d) Strings of lights not permanently mounted to a rigid background, except holiday lights exempted under the previous section.
- (e) Inflatable signs and tethered balloons.
- (f) Portable signs with internal illumination and changeable copy.
- (g) Any sign that, by reason of size, location, shape, content, coloring, or manner of illumination, constitutes a traffic hazard or a detriment to traffic safety. Any sign that substantially interferes with the view necessary for motorists to proceed safely through intersections, or to enter onto or exit from public streets, private roads, or driveways. Any sign that obstructs the view of any authorized traffic sign, signal, or device.
- (h) Any sign that uses the words "STOP", "SLOW", "CAUTION", "DANGER", or otherwise has a design, color, shape, size, or location that could cause it to be confused with official traffic signs or other signs erected by governmental agencies.

- (i) Any sign that revolves, or is animated, or that utilizes movement or apparent movement to attract the attention of the public. This prohibition shall include, but not be limited to, propellers, discs, banners, pennants, streamers, animated display boards, balloons.
- (j) Any sign with lights that flash, move, rotate, or flicker.
- (k) Any sign that is placed on or affixed to a vehicle or trailer and that is parked in a location that is visible to the public and for a period of time that indicates that the purpose of locating the vehicle in that location is principally for advertising rather than transport.
- (l) Any sign that is located within any public right-of-way, except publicly-owned or publicly-authorized signs (for example, traffic control signs and directional signs); or any sign (other than a publicly-owned or publicly-authorized sign) that is attached, affixed, or painted on any utility pole, light standard, tree, rock, or other natural feature. This prohibition shall not apply to subdivision signs that are authorized to be placed in the landscaped median of a public or private street.
- (m) Any roof signs or signs that extend above the roof line of a building.
- (n) Any painted advertising on a building wall or roof, excepting murals of a non-commercial nature.
- (o) Any sign that identifies or advertises an activity, business, product, or service that is no longer in existence, sold, produced, etc.
- (p) Any illuminated tubing or strings of lights outlining property lines, open sales areas, rooflines, doors, windows, edges of walls, trees, or other landscaping. This prohibition shall not apply to holiday lighting.
- (q) Any sign that exhibits statements, words, or pictures of an indecent, obscene, or pornographic nature.
- (r) Any sign that obstructs or interferes with any window, door, sidewalk, or fire escape.
- (s) Any searchlights or beacons.
- (t) Any abandoned sign or any sign that advertises a business or product no longer existing or sold on the premises. Whenever a business is discontinued all signs shall be removed within six (6) months. A sign that advertises a business, enterprise, or other activity that is closed for the off-season, not to exceed 270 consecutive days, shall not be considered an abandoned sign.
- (u) Any sign that communicates a commercial message about a business, service, commodity, accommodation, attraction, or other enterprise or activity that exists, or is conducted, sold, offered, maintained, or provided at a location other than the premises where the sign is located, unless approved by the Planning Commission as a sidewalk sign.
- (v) Any sign or sign structure that is structurally unsafe.
- (w) Any sign that incorporates a television screen, a computer screen, electronic images, or electronic characters, except those within a window display that advertise the business enterprise or products sold on the premises. Such screens, electronic images or electronic characters shall not exceed one per storefront, nor exceed a forty-two (42) inch diagonal screen size, and shall not include scrolling text, images or characters. (Ord. 03-09. Passed 4-1-09.)

1189.12 VARIANCES FROM SIGN REQUIREMENTS.

Notwithstanding any other chapter or section of the Codified Ordinances to the contrary, any application submitted under this chapter which requests a variance to allow deviation from the strict interpretation of the regulations established by this chapter shall be heard by the Planning Commission (i.e., notwithstanding the purpose in Section 1147.01). A variance may be considered by the GPC for the relocation of existing locally significant and/or historical signs that contribute to the character of the community.

- (a) Application. Separate or additional application for a variance under Chapter 1147 shall not be required. Rather, the application required by this section shall, in addition to the requirements set forth, clearly indicate that the applicant is seeking a variance to allow deviation from the strict interpretation of the requirements established by this chapter.
- (b) Fee. No additional fee beyond that established by this chapter should be required for applications that include requests for a variance.
- (c) Criteria. In considering a request for a variance, the Planning Commission shall, in addition to the criteria and requirements established by this chapter, apply the criteria set forth in Section 1147.03 to the extent those criteria are consistent with the criteria established by this chapter.
- (d) Approval. Approval of an application under this Chapter shall be deemed an approval for any variance requests necessary to such approval. In these instances, however, where the granting or denial of an application is based upon the granting or denial of a variance request, the Planning Commission shall separately set forth its findings of fact, conclusions and reasoning relative to its determination.
(Ord. 17-01. Passed 10-4-01.)

1189.13 GENERAL PERMIT PROCEDURES.

The following procedures shall govern the application for, and the issuance of, all sign permits under this chapter, and the submission and review of a Master or Common Signage Plan.

- (a) Applications. All applications for the sign permits of any kind and for approval of a Master Signage Plan shall be submitted to the Village Planner on an application form with the application specifications and materials as published by the Planning and Zoning Office.
- (b) Fees. Each application for a sign permit or for approval of a Master Signage Plan shall be accompanied by the applicable fees, which shall be established by the Village Council from time to time by ordinance.
- (c) Completeness. Within seven days of receiving an application for a sign permit or a Master Signage Plan, the Village Planner shall review it for completeness. If the Planner finds that it is complete, the applications shall then be processed. If the Planner finds it incomplete, the Planner shall, within such seven-day period, send the applicant a notice of the specific ways in which the application is deficient, with appropriate reference to the applicable sections of this chapter.
- (d) Submission Requirements. The following materials must be included with the completed application forms. Examples are available from the Planning and Zoning Office.
 - (1) Site plan. A site plan drawn to an appropriate scale which shows the proposed location of the sign as well as all other significant site features such as rights of way, topography, existing vegetation, and adjacent buildings and properties which may be affected by the proposal.
 - (2) Elevation. An elevation of the proposed sign and its mounting system that includes an accurate rendering of the proposed graphic design, typography, color, and materials used for construction. For window, wall or building signs this drawing should include a complete elevation of the building face on which the sign will be attached.

(e) Action. After processing a complete application, the Village Planner will submit the application to the Planning Commission for review at its next available meeting. This review will be scheduled as the Planning Commission agenda will allow, but action must be taken within forty-five days of the acceptance of the completed application, unless the applicant requests a delay.

(f) Appeal. Any party aggrieved or affected by a decision of the Planning Commission involving a sign application may appeal to Council. The appeal shall follow the procedures established in Chapter 1137. Such appeal shall be submitted to the Village Clerk no later than ten days after the decision of the Commission is filed with the Village Clerk or sent to the applicant by personal service or by deposit in the U.S. Mail, postage prepaid, return receipt requested, whichever shall last occur.

(Ord. 17-01. Passed 10-4-01.)

1189.14 TIME OF COMPLIANCE: NONCONFORMING SIGNS AND SIGNS WITHOUT PERMITS.

Any previously legally existing sign, but which by reason of its size, height, location, design, construction, or erection is not in conformance with the requirements of this chapter, shall be considered a Nonconforming Sign.

Nonconforming signs must be brought into compliance with the requirements of this Section when any proposed change to sign face would be undertaken. This would include, but not be limited to changes in the message, typography, graphic design, sign material or mounting system, excluding the required maintenance necessary to keep the sign in good repair in its existing condition.

In no way shall this Section (or Section 1189.15 Violations) be interpreted to mean that the general repair and maintenance of nonconforming signs is prohibited. It is the intent that such signs are permitted to be maintained as long as it is not replaced or the design, logo or content is not altered.

(Ord. 17-01. Passed 10-4-01.)

1189.15 VIOLATIONS.

Any of the following shall be a violation of this chapter and shall be subject to the enforcement remedies and penalties provided by this chapter, the Zoning Ordinance and by State law:

- (a) To install, create, erect, or maintain any sign in a way that is inconsistent with any plan or permit governing such sign or the zone lot on which the sign is located.
- (b) To install, create, construct, or maintain any sign requiring a permit without such permit.
- (c) To fail to remove any sign that is installed, created, erected, or maintained in violation of this chapter, or for which the sign permit has lapsed.
- (d) To continue any such violation. Each day of continued violation shall be considered a separate violation when applying the penalty portions of this chapter.
- (e) Where signs are not in keeping with the provisions of this chapter, signs may be removed at any time as deemed by the Village. Section 1137.07, Violations and Remedies, shall also apply.

(Ordinance 17-01. Passed 10-4-01).