



Planning Department
Debi Walker-Yost, Village Planner
Steven Smedley, Assistant Village Planner
141 East Broadway
Granville, Ohio 43023
(740) 587-3997 (Phone); (740) 587-0128 (Fax)

Architectural Review Overlay District (AROD) Review:

Contact the Planning Department at (740) 587-3997

Step #1: Provide property address

Items requiring Planning Commission/AROD Review:

New improvement/addition/signs (i.e. deck, patio, shed, addition, signage)

or

Exterior remodeling (i.e. changing from one material to another); or
(i.e. changing the look of a feature - from double hung to a single hung window)

Applicant submits materials
by submission deadline
(+/-2 weeks prior to hearing)

Needed Application Materials:

- 1) Zoning Permit Application
- 2) AROD Permit Application
- 3) Site Plan
- 4) Photos of elevations/areas to be modified
- 5) List of existing and proposed materials
- 6) Cut sheets of proposed materials
- 7) Elevations/drawings of improvements to scale

Village Staff mails letters to
adjacent property owners &
posts yard sign at the property
(six days prior to the hearing)



Planning Commission
Review & Approval
(2 weeks following submission
deadline)



Findings of Fact mailed to all
parties & yard signs collected
(day following approval
by Planning Commission)

2-week Appeal Period
(following the Finding of
Fact Mailing)



Appeal Filed?

Yes No



Village Council Appeal Process
Section 1137.01, Council
Powers & Duties

**Application approved &
Zoning Permit released;
improvements can begin**

March 16, 2015

*Please contact the zoning office for questions related to this process.