

GRANVILLE VILLAGE COUNCIL
AGENDA
May 15, 2024
7:30 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CITIZENS COMMENTS

6. PUBLIC HEARING

- A. **ORDINANCE NO. 10-2024** AN ORDINANCE TO AMEND ORDINANCE NO. 23-2023 PROVIDING FOR ADJUSTMENTS OF THE ANNUAL BUDGET FOR THE FISCAL YEAR 2024 AND REVISING SUMS FOR OPERATING EXPENSES

7. OLD BUSINESS

- A. **ORDINANCE NO. 10-2024** AN ORDINANCE TO AMEND ORDINANCE NO. 23-2023 PROVIDING FOR ADJUSTMENTS OF THE ANNUAL BUDGET FOR THE FISCAL YEAR 2024 AND REVISING SUMS FOR OPERATING EXPENSES

8. NEW BUSINESS

- A. **ORDINANCE NO. 11-2024** AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO GRANT A GENERAL USE PERMIT TO GUY AND KRISTINE MICHAEL, TO LICENSE THE USE OF THE VILLAGE RIGHT-OF-WAY AT 231 SOUTH PROSPECT
- B. **RESOLUTION NO. 2024-42** A RESOLUTION TO AWARD THE BID FOR THE 2023 MISCELLANEOUS ROADWAY IMPROVEMENTS TO THE SHELLY COMPANY, AND TO AUTHORIZE THE VILLAGE MANAGER TO ENTER INTO A CONTRACT THERETO

9. REVIEW AND APPROVAL OF MINUTES

Minutes from the Joint Union Cemetery Board meeting and the Village Council Meeting of May 1, 2024

10. MAYOR'S COURT REPORT

11. MANAGER'S REPORT

12. COMMITTEE / COMMISSION / BOARD REPORTS

Granville Community Foundation (Olbur)

Granville Recreation District (Johnson)

Planning Commission (Mickelson)

Granville Arts Commission (Keethler Ball)

Bryn Du Commission (Demarest)

Open Space Committee (Johnson)

Tree & Landscape Commission (Leithauser)

Union Cemetery (Demarest)

Environmental Sustainability Committee (Mickelson)

Education Foundation (Leithauser)

13. OTHER COUNCIL MATTERS

14. OTHER STAFF MATTERS

15. MEETING ANNOUNCEMENTS

May	16	Education Foundation (GEF)	7:00 P.M.
May	16	Recreation District (GRD)	6:00 P.M.
May	20	Arts Commission	7:00 P.M.
May	23	Bryn Du Commission	7:00 P.M.
June	05	Planning & Zoning	6:30 P.M.
June	05	Council Meeting	7:30 P.M.
June	06	Recreation District (GRD)	6:00 P.M.
June	10	Planning Commission	6:00 P.M.

June	11	Environmental Sustainability	3:15 P.M.
June	11	Tree & Landscape	7:00 P.M.
June	13	BZBA Meeting	5:30 P.M.
June	17	Arts Commission Meeting	7:00 P.M.
June	20	Recreation District (GRD)	6:00 P.M.
June	20	Education Foundation (GEF)	7:00 P.M.
June	26	Special Council Meeting	7:30 P.M.
June	27	Bryn Du Commission	7:00 P.M.

16. EXECUTIVE SESSION- Pursuant to O.R.C. 121.22(G) (3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

And

Pursuant to O.R.C. 121.22(G) (2) To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit- for-use property in accordance with section [505.10](#) of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

17. ADJOURNMENT

Memo

To: Mayor & Council
From: Carie Kraner, Finance Director
Date: April 26, 2024,
Re: Ordinance No. 10-2024 - Additional Appropriation

Ordinance No. 10-2024 is a supplemental appropriation ordinance to amend the 2024 annual operating budget. A summary of the requested budget amendments are as follows:

A1-1-A-211 Police Salary & Wages, A1-1-A-212 Police Benefits, A1-6-B-211 Street Maintenance & Repair Salary & Wages, A1-6-B-212 Street Maintenance & Repair Benefits, A1-7-A-211 Administration Salary & Wages, A1-7-A-212 Administration Benefits, A1-7-C-211 Mayors Court Salaries & Wages, A1-7-C-212 Mayor's Court Benefits, A1-7-D-211 Income Tax Salaries & Wages, A1-7-D-212 Income Tax Benefits, A1-7-E-211 Lands & Buildings Salaries & Wages, A1-7-E-212 Land & Buildings Benefits, A1-7-F-211 Boards & Commissions Salaries & Wages, A1-7-F-212 Boards & Commissions Benefits, E1-5-E-211 Water Production Salaries & Wages, E1-5-E-212 Water Production Benefits, E1-5-F-211 Water Distribution Salaries & Wages, E1-5-F-212 Water Distribution Benefits, E2-5-G-211 Waste Water Treatment Salaries & Wages, E2-5-G-212 Waste Water Treatment Benefits, E2-5-H-211 Waste Water Collection Salaries & Wages – Recently, the Village successfully negotiated and ratified a new three year contract with the AFSCME union and adopted legislation to provide a wage increase for non-bargaining employees for the year 2024. An increase is needed in each salaries and wages fund listed above to account for those wage and benefit increases. Ohio Police & Fire Pension, Ohio Public Employees Retirement System, Medicare, and Worker's Compensation are all calculated as a percentage of wages, thus the increase needed in the benefits accounts.

The Street Maintenance & Repair Benefits, Water Production Benefits, and Waste Water Treatment Benefits accounts also include the cost of some health insurance changes. Health Insurance Premiums are tiered Single coverage, Employee/Spouse coverage, Employee/Children coverage and Family coverage. The cost of each tier varies and increases depending on the coverage an employee selects. The Village had an employee who elected to waive coverage resign and was replaced with an employee who chose Family coverage. There was also an employee who had single coverage that retired and was replaced by an employee who chose Family coverage, and a new employee was added with Family coverage, thus the higher increase in those benefit categories.

A1-1-A-250 Police Capital Outlay – As you are aware, the police department will be expanding their footprint in Village Hall by taking over the space in front of village hall formally occupied by the Bookstore. Money was appropriated last year for these renovations and the project was put out to bid. The bids came back over the engineer's estimate and therefore a bid was not awardable. Since the project was not started in 2023, the money appropriated in 2023 expired at year end. The renovation plans have been reduced tremendously with an estimated cost now of \$75,000. Staff is requesting an appropriation of \$75,000 for these scaled back renovations.

A1-4-F-230 Community Services Contractual Services – Staff is requesting an additional appropriation of \$4,500 to purchase GoGove GoNotify service. This is a service that will allow residents to subscribe to a free mobile/desktop app and receive information and community alerts. This will consolidate three of our outreach streams into a single interface and migrate us away from social media and related 1st Amendment challenges.

A1-7-E-270 Lands & Buildings Transfers Out, A8-6-B-270 Capital Project Reserve Transfers Out, B4-3-F-250 Bryn Du Capital Outlay – Robertson Construction was recently awarded the Bryn Du Barn Renovation project bid at a cost of \$1,514,000. In 2023, Village Council agreed to donate \$500,000 towards the project and to loan the Bryn Du Commission \$300,000 for the project. The remaining cost of the project is to be funded by a \$175,000 state grant, donations received by the Bryn Du Commission, and the Bryn Du Commission itself contributing funds. The Village appropriated its \$800,000 share of the project in 2023 however, due to several delays, the bid was not awarded until 2024 and the funds appropriated in 2023 expired at year end. A reappropriation of the \$800,000 is necessary (\$500,000 from Lands & Buildings Fund and \$300,000 from Capital Project Reserve Fund) as well as an appropriation of \$1,627,550 for the total cost of the project from the Bryn Du Fund. The \$1,627,550 represents the total bid of \$1,514,000 plus a 7.5% contingency.

D3-7-A-250 OWDA Lime Sludge Holding Fund – The Village has obtained a loan through the Ohio Water Development Authority in the amount of \$160,538 for the design of new lime sludge lagoons at the water treatment plant. This project will abandon the current lime sludge holding lagoons located in the flood plain, with new lagoons and associated pumping infrastructure for transfer to tanker hauling. The location of the current lime lagoons has been a concern of the Ohio EPA and as a result, the Village stopped drying sludge at ground level several years ago. This is a design loan, and an actual construction loan will soon follow. Staff is requesting an additional appropriation of \$160,538 for the design of this project.

D4-7-A-250 SIB Loan Capital Outlay - ODOT (Ohio Department of Transportation) sold the SR 661/New Burg Street roundabout project in February of 2024. ODOT awarded the bid to Axis Civil at a cost of \$2,135,985.84. This project cost share is an 80/20 split with the 80% capped at \$1,340,000 making the Village share of the project \$795,985.84. The Village paid ODOT \$303,580 towards the project in January, 2024 leaving the Village share at \$492,405.84. The engineer on the project recently notified the Village that a change order is necessary due to an extension of the existing culvert at the roundabout site. This change order will increase the project cost by \$20,000 making the Village share of the project \$512,405.84. This \$512,405.84 will be paid over twelve years via a loan the village obtained through ODOT. The Village is required to appropriate and account for the total loan proceeds and payment to the State of Ohio for the project this year as well as account for the loan payments as they become due in future years. Staff is requesting an additional appropriation of \$512,405.84 for this project.

E1-5-E-250 Water Production Capital Outlay – Staff would like to remove the underground fuel tank located at the water treatment plant. The Village is required to pay the State of Ohio an annual fee of \$550.00 and is required to have an employee with an underground storage tank installer license at a cost of \$238.00 each year. The tank is not a necessity for the water department and could be a liability. Removing the tank will save the Village money in the long run by not having this annual \$788.00 cost. Staff is requesting an additional appropriation of \$7,000 for the removal of the tank.

The heavy rains earlier in the month caused some flooding at the water treatment plant well fields. As a result of this flooding, some of the fence surrounding the well fields was damaged and fell down. Staff is requesting an additional appropriation of \$10,000 to repair/replace the damaged fence.

E2-5-H-250 Waste Water Collection Capital Outlay – Contactors working at the roundabout site on SR 661/New Burg Street inadvertently drilled a hole in Denison University’s leach field that serves The Homestead. The leach field was not marked, and no one knew exactly where it was located. The best solution to fix this problem is to allow Denison to hook up to the existing sewer line on the opposite side of the street. While completing this project, staff decided to add a manhole and upsize the sewer line for potential expansion of services in the future. Staff is requesting an additional appropriation of \$25,190 to replenish funds for this fix.

If you have questions or concerns regarding any of the budget amendments, please contact me.

BY:

Ordinance No. 10-2024

AN ORDINANCE TO AMEND ORDINANCE NO. 23-2023 PROVIDING FOR ADJUSTMENTS OF THE ANNUAL BUDGET FOR THE FISCAL YEAR 2024 AND REVISING SUMS FOR OPERATING EXPENSES

WHEREAS, pursuant to the provisions of Section 2.08 of Article II of the Charter of the Village of Granville, Ohio, the Village Council is authorized to adopt the municipal budget for the fiscal year beginning January 1, 2024 and ending December 31, 2024, and;

WHEREAS, the Village Manager has recommended appropriations to supplement previously made appropriations; and

WHEREAS, adjustments would be made to accommodate the following needs:

- a. General Fund:
 - Non-Bargaining & AFSCME Wage & Benefit Increase, & Insurance Adjustments \$139,525
 - Police Department Renovations (Reappropriation) \$75,000
 - GoGove GoNotify Service \$4,500
 - Bryn Du Barn Renovations (Reappropriation) \$500,000
- b. Capital Project Reserve Fund:
 - Bryn Du Barn Renovations (Reappropriation) \$300,000
- c. Bryn Du Fund:
 - Barn Renovation Project \$1,627,550
- d. OWDA Loan:
 - Lime Sludge Lagoon Engineering \$160,538
- e. SIB Loan Fund:
 - SR 661/New Burg Roundabout \$512,406
- f. Water Fund:
 - Non-Bargaining & AFSCME Wage & Benefit Increase, & Insurance Adjustments \$27,900
 - Abandon Underground Storage Tank \$7,000
 - Repair/Replace Fence @ WTP \$10,000
- g. Waste Water:
 - Non-Bargaining & AFSCME Wage & Benefit Increase, & Insurance Adjustments \$47,800
 - Sewer Connection @ Roundabout Site \$25,190

NOW, THEREFORE, be it ordained by the Council of Granville, Ohio that:

Section I: The annual budget of the Village of Granville, as established by Ordinance No.21-2022, is amended by the Council, as recommended by the Village Manager, and is hereby adopted.

Section II: To provide for operating expenditures during the fiscal year ending December 31, 2023, the following additional appropriations are made to the following funds:

<u>Account</u>	<u>Description</u>	<u>Additional Appropriation</u>
General Fund: A1-1-A-211	Police Salaries & Wages	\$20,500

A1-1-A-212	Police Benefits	\$4,000
A1-1-A-250	Police Capital Outlay	\$75,000
A1-4-F-230	Community Services Contractual Services	\$4,500
A1-6-B-211	Street Maintenance & Repair Salaries & Wages	\$25,000
A1-6-B-212	Street Maintenance & Repair Benefits	\$57,500
A1-7-A-211	Administration Salaries & Wages	\$10,500
A1-7-A-212	Administration Benefits	\$1,800
A1-7-C-211	Mayor's Court Salaries & Wages	\$2,200
A1-7-C-212	Mayor's Court Benefits	\$200
A1-7-D-211	Income Tax Salaries & Wages	\$3,200
A1-7-D-212	Income Tax Benefits	\$600
A1-7-E-211	Lands & Buildings Salaries & Wages	\$2,300
A1-7-E-212	Lands & Buildings Benefits	\$425
A1-7-E-270	Lands & Buildings Transfers Out	\$500,000
A1-7-F-211	Boards & Commissions Salaries & Wages	\$9,600
A1-7-F-212	Boards & Commissions Benefits	\$1,700
Capital Project Reserve Fund:		
A8-6-B-270	Capital Project Reserve Transfers Out	\$300,000
Bryn Du Fund:		
B4-3-F-250	Bryn Du Capital Outlay	\$1,627,550
OWDA Lime Sludge Holding Fund:		
D3-7-A-250	OWDA Lime Sludge Holding Capital Outlay	\$160,538
SIB Loan Fund:		
D4-7-A-250	SIB Loan Capital Outlay	\$512,406

Water Fund: E1-5-E--211	Water Production Salaries & Wages	\$14,000
E1-5-E-212	Water Production Benefits	\$9,400
E1-5-E-250	Water Production Capital Outlay	\$17,000
E1-5-F-211	Water Distribution Salaries & Wages	\$3,600
E1-5-F-212	Water Distribution Benefits	\$900
Waste Water Fund: E2-5-G-211	Waste Water Treatment Salaries & Wages	\$3,000
E2-5-G-212	Waste Water Treatment Benefits	\$41,100
E2-5-H-211	Waste Water Collection Salaries & Wages	\$3,700
E2-5-H-250	Waste Water Collection Capital Outlay	\$25,190

Section III: This ordinance shall take effect and be in full force upon the earliest date allowed by law.

Passed this 15th day of May, 2024.

Melissa Hartfield, Mayor

ATTEST:

Autumn Klein, Clerk of Council

APPROVED AS TO FORM:

William Mattes, Law Director

BY:

ORDINANCE NO. 11-2024

AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO GRANT A GENERAL USE PERMIT TO GUY AND KRISTINE MICHAEL, TO LICENSE THE USE OF THE VILLAGE RIGHT-OF-WAY AT 231 SOUTH PROSPECT STREET

WHEREAS, Guy and Kristine Michael, are the owners of certain real estate located at 231 South Prospect Street, Granville, Licking County, Ohio, more particularly described as Licking County Parcel No. 020-056022-00.000; and

WHEREAS, the Village of Granville is the owner of a certain publicly dedicated right-of-way located at 231 South Prospect Street, said right-of-way having been dedicated to the Village of Granville as recorded in the Licking County Recorder's Office in Newark, Ohio; and

WHEREAS, Guy and Kristine Michael, desire to obtain permission from the Village for the installation of a crushed stone walkway and black iron fence with a gate in the front yard, (See Exhibit A); and

WHEREAS, Village Council has determined that it is in the best interests of the Village and its residents to grant such a general use permit to Guy and Kristine Michael, for the improvements described herein, as part of the aforementioned right-of-way, attached hereto and made a part hereof.

NOW, THEREFORE, BE IT ORDAINED by the Council of Granville, Ohio that:

Section 1: The Village Manager is hereby authorized and directed to enter into a General Use Permit agreement between Guy and Kristine Michael and the Village of Granville, for the installation of a crushed stone walkway and black iron fence with a gate, in the Village right-of-way. As described in Exhibit A.

Section 2: This Ordinance shall take effect and be in force from and after the earliest period permitted by law.

Passed this 5th day of June, 2024.

Mayor Melissa Hartfield

ATTEST:

Autumn Klein, Clerk of Council

APPROVED AS TO FORM:

William Mattes, Law Director

GENERAL PERMIT

Exhibit A

THIS GENERAL PERMIT (this "Permit"), is made this ____ day of _____, 2024 by and between the VILLAGE OF GRANVILLE, OHIO, a municipal corporation (the "Grantor"), and Guy and Kristine Michael (the "Grantee").

WHEREAS, Grantee is the fee simple owner of certain real property located in Licking County, Ohio, more particularly described as Licking County Parcel No. 020-056022-00.000, and located at 231 South Prospect Street, Granville, Licking County, Ohio (the "Grantee's property"); and

WHEREAS, this project will be constructed within the public right-of-way, utilizing an area not to exceed 240 square feet, allowing the installation of a crushed stone walkway and black iron fence with a gate in the front yard of the property located at 231 South Prospect Street; and

WHEREAS, Grantor desires to grant and Grantee desires to obtain a revocable non-exclusive license to use a portion of the Grantor's right-of-way as more particularly described on Exhibit A, a map attached hereto and made a part hereof (the "Permitted Area") for the installation of a stamped concrete walkway and black iron fence, subject to the terms and conditions of this Permit.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree to the foregoing and as follows:

1. Grant. Grantor hereby grants to Grantee a revocable non-exclusive license on, over and across the Permitted Area for use in relation to Grantee's property and more specifically for the installation of a stone walkway, to the Grantee's property ("Improvements"). This Permit is granted only to allow the access to Grantee's property and construction of the Improvements. This Permit shall, without any action of the Grantor, automatically terminate upon removal of the Improvements from the Permitted Area.

2. Maintenance and Repair of the Permitted Area. Grantee shall be solely responsible for the maintenance of the Permitted Area (and repair and replacement of all Improvements constructed thereon from time to time), including without limitation the obligation to maintain such area in a good quality and condition of order, repair and cleanliness as Grantor regularly maintains the remainder of the right-of-way. Grantee shall be responsible for all costs and expenses associated with such maintenance, repair and replacement, including any real estate taxes (if applicable). Grantee shall ensure that all Improvements maintenance and repair are done in accordance with the ordinances of the Village of Granville, Ohio and the directions of the Village Manager. This Permit shall, without any action of the Grantor, automatically terminate upon failure of Grantee to comply with this paragraph.

3. Indemnification. The Grantee hereby agrees to indemnify and hold the Grantor and its Council, officers, employees, attorneys and agents harmless from and against any and all liabilities, obligations, damages, penalties, claims, demands, fines, suits, actions, proceedings, orders, decrees, judgments, costs and expenses (including reasonable attorney's fees and disbursements) of any kind or nature arising out of: (i) any breach or violation of the terms and conditions of this Permit by the Grantee; (ii) the use the Permitted Area or Improvements or from any activity, work, or other acts or things done to the Permitted Area or Improvements by the Grantee, its employees, contractors, invitees, or agents; or (iii) injury to or death of persons (including personnel or employees of the Grantee), and damage to any and all property, including loss of use thereof, resulting from or in any manner arising out of any negligent act or omission of the Grantee, its employees, contractors, invitees, or agents. This indemnification obligation shall survive termination of this Permit.

4. Termination. In addition to automatic termination as set forth in paragraphs 1 and 2, if the Grantor needs the Permitted Area for any other public purpose, as determined in the sole discretion of its Council or Village Manager, then the Grantor may terminate and cancel this Permit upon ninety (90) days' written notice to the Grantee. In the event of termination as provided in paragraph 1, 2 and 5, the Grantee shall not be entitled to,

and hereby waives, any rights to seek compensation, indemnification or damages, of any kind or nature, from the Grantor for any loss associated with such termination, including but not limited to any loss associated with the Improvements or any subsequent improvements made under paragraph 2 to the Permitted Area.

5. Miscellaneous.

- (a) Notwithstanding anything in this Permit to the contrary, Grantor reserves the right to use and enjoy the Permitted Area for all purposes not inconsistent with this Permit.
- (b) This Permit contains the entire understanding between the parties hereto concerning the subject matter hereof and it is understood and agreed that all negotiations and agreements had between the parties are merged herein.
- (c) The license granted in this Permit is for the exclusive benefit of the Grantee. The Grantee shall not assign or otherwise transfer the license granted in this Permit to any person or entity, without the prior written consent of the Grantor.
- (d) If any paragraph of this Permit, or portion thereof, is declared by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Permit will not be affected and each paragraph of this Permit will be valid and enforceable to the fullest extent permitted by law.
- (e) This Permit shall be governed by and construed in accordance with the laws of the State of Ohio, without regard to conflicts of law principles. All disputes arising under this Permit must be litigated in Licking County Court of Common Pleas and the parties' consent to the jurisdiction and venue of such court.
- (f) This Permit may be executed in any number of counterparts, each of which when so executed and delivered, shall constitute an original, but all of which together shall constitute but one instrument. Signatures transmitted by facsimile shall have the same effect as original signatures.

IN WITNESS WHEREOF, this Permit has been executed as of the day and year set forth above.

Grantor:

HERB KOEHLER
VILLAGE OF GRANVILLE, OHIO

By: _____

Print Name: _____

Title: _____

Grantees:

Guy & Kristine Michael, property
owners at 231 South Prospect
Street

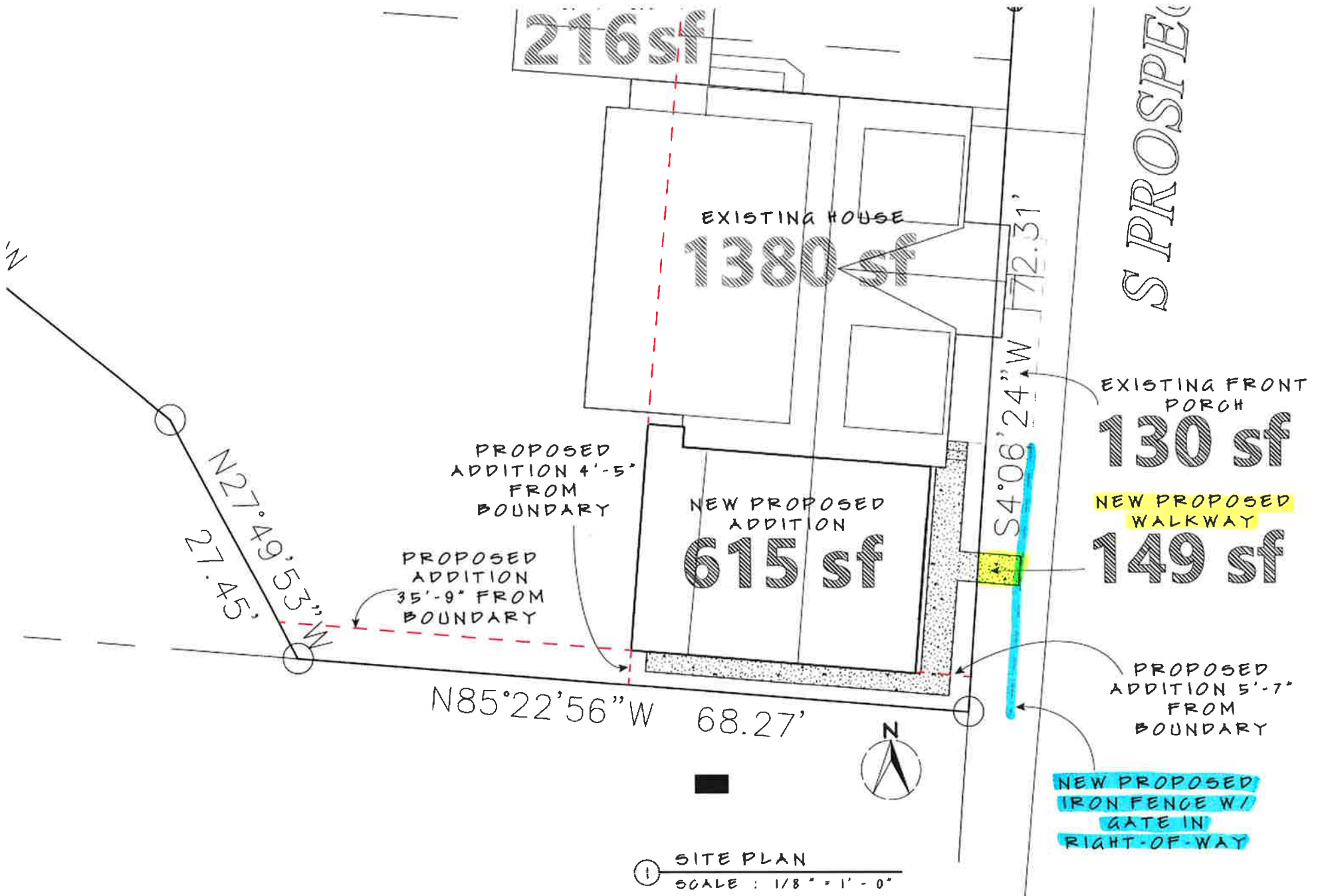
By: _____

Print Name: _____

Title: _____

Approved as to form:

William Mattes, Law Director, Village of Granville



① SITE PLAN
SCALE : 1/8" = 1'-0"



EAST SIDE FRONT OF HOUSE



0.227

MICHAEL GUY
E TRUSTEE
0.273

231

S PROSPECT ST

S PROSPECT ST

E MAP



BY:

RESOLUTION NO. 2024-42

A RESOLUTION TO AWARD THE BID FOR THE 2024 MISCELLANEOUS ROADWAY IMPROVEMENTS TO THE SHELLY COMPANY, AND TO AUTHORIZE THE VILLAGE MANAGER TO ENTER INTO A CONTRACT THERETO

WHEREAS, bids were received on May 9, 2024 for the 2024 Miscellaneous Roadway Improvements.

WHEREAS, V3 has reviewed the bids received and has recommended that the contract be awarded to The Shelly Company, as the lowest and best bidder.

NOW, THEREFORE, be it resolved by the Village Council of Granville, Ohio, that:

Section I: The bid for the 2024 Miscellaneous Roadway Improvements, based on the information provided and the scope of the work, shall be awarded to Shelly Company, for a total base contract price of \$530,168.20

Section II: The Village Manager is hereby authorized on behalf of the Village of Granville to enter into a contract with The Shelly Company for the 2024 Miscellaneous Roadway Improvements as per specifications.

Section III: This resolution shall take effect immediately upon passage.

Passed this 15th day of May, 2024.

Melissa Hartfield, Mayor

Attest:

Autumn Klein, Clerk of Council

Approved as to Form:

William Mattes, Law Director

VILLAGE OF GRANVILLE
2024 MISCELLANEOUS ROADWAY IMPROVEMENTS PROJECT

Bid Date: May 9th, 2024

BID TABULATION

ENGINEER'S ESTIMATE (BASE BID)				\$550,000.00					
				The Shelly Company		Strawser Paving Company		Kokosing Construction Co.	
COC Item No.	ITEM	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
202	Curb Removed and Disposed of	750	LF.	\$21.50	\$16,125.00	\$14.00	\$10,500.00	\$24.50	\$18,375.00
202	Concrete Removed and Disposed of	955	SF.	\$8.35	\$7,974.25	\$5.00	\$4,775.00	\$5.00	\$4,775.00
202	Asphalt Path Removed and Disposed of	250	SF.	\$8.45	\$2,112.50	\$9.00	\$2,250.00	\$27.50	\$6,875.00
254	Pacemnt Planning	23,471	SY.	\$2.10	\$49,289.10	\$3.00	\$70,413.00	\$3.00	\$70,413.00
407-G	HTSS-1HM Trackless Tack Coat	2,265	GAL.	\$3.70	\$8,380.50	\$4.00	\$9,060.00	\$3.50	\$7,927.50
304	Aggregate Base (Walk)	19	CY.	\$167.30	\$3,178.70	\$300.00	\$5,700.00	\$180.00	\$3,420.00
424	Asphalt Concrete Surface Course, Type B	761	CY.	\$238.00	\$181,118.00	\$291.00	\$221,451.00	\$340.00	\$258,740.00
441	Asphalt Concrete Intermediate Course, Type 1, PG64-22	323	CY.	\$209.00	\$67,507.00	\$223.00	\$72,029.00	\$265.00	\$85,595.00
604	Curb Inlet Reconstructed to Grade	5	EA.	\$3,081.55	\$15,407.75	\$2,000.00	\$10,000.00	\$1,500.00	\$7,500.00
608	Curb Ramp W/ Detectible Warning	15	EA.	\$885.25	\$13,278.75	\$850.00	\$12,750.00	\$1,800.00	\$27,000.00
608	Concrete Walk	625	SF.	\$13.90	\$8,687.50	\$12.00	\$11,100.00	\$13.00	\$8,125.00
609	Combined Curb & Gutter, Type Standard	750	LF.	\$40.85	\$30,637.50	\$48.00	\$36,000.00	\$44.00	\$33,000.00
614	Maintaining Traffic	1	LS.	\$21,000.00	\$21,000.00	\$12,000.00	\$12,000.00	\$36,400.00	\$36,400.00
623	Construction Layout Stakes	1	LS.	\$2,500.00	\$2,500.00	\$500.00	\$500.00	\$3,100.00	\$3,100.00
624	Mobilization	1	LS.	\$12,000.00	\$12,000.00	\$3,000.00	\$3,000.00	\$7,470.72	\$7,470.72
644	Word on Pavement, "School"	1	EA.	\$835.00	\$835.00	\$835.00	\$835.00	\$835.00	\$835.00
644	24" Stop Bar	27	LF.	\$9.00	\$243.00	\$9.00	\$243.00	\$9.00	\$243.00
644	Crosswalk Striping	50	LF.	\$4.20	\$210.00	\$4.20	\$210.00	\$4.20	\$210.00
644	4" White Edge Line	1.25	MILE	\$4,390.00	\$5,487.50	\$4,390.00	\$5,487.50	\$4,390.00	\$5,487.50
644	Double Yellow Centerline	0.62	MILE	\$7,290.00	\$4,519.80	\$7,290.00	\$4,519.80	\$7,290.00	\$4,519.80
653	Topsoil Furnished and Placed	5	CY.	\$200.00	\$1,000.00	\$100.00	\$500.00	\$156.00	\$780.00
659	Seeding and Mulching	480	SY.	\$5.00	\$2,400.00	\$3.00	\$1,440.00	\$5.00	\$2,400.00
807	Valce Box and Adjusted to Grade	3	EA.	\$350.00	\$1,050.00	\$1,300.00	\$3,900.00	\$1,100.00	\$3,300.00
Lump Sum Base Bid Price:				\$454,941.85		\$498,663.30		\$596,491.52	
254	Pavement Planning	2,113	SY.	\$7.20	\$15,213.60	\$8.00	\$16,904.00	\$22.00	\$46,486.00
407-G	HTSS-1HM Trackless Tack Coat (0.08 Gal/S.Y.)	275	GAL.	\$3.70	\$1,017.50	\$4.00	\$1,100.00	\$3.50	\$962.50
441	Asphalt Concrete Surface Course, Type 1, PG64-22	73	CY.	\$313.00	\$22,849.00	\$318.00	\$23,214.00	\$600.00	\$43,800.00
441	Asphalt Concrete Intermediate Course, Type 1, PG64-22	103	CY.	\$287.00	\$29,561.00	\$262.00	\$26,986.00	\$450.00	\$46,350.00
604	Manhole Adjusted to Grade	3	EA.	\$950.00	\$2,850.00	\$1,600.00	\$4,800.00	\$2,000.00	\$6,000.00
604	Catch Basin Adjusted to Grade	4	EA.	\$925.00	\$3,700.00	\$1,000.00	\$4,000.00	\$2,000.00	\$8,000.00
624	Mobilization	1	LS.	\$4,000.00	\$4,000.00	\$1,000.00	\$1,000.00	\$3,230.00	\$3,230.00
644	Word on Pavement, Fire Lane	1	EA.	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00
644	Parking Striping	1255	LF.	\$2.55	\$3,200.25	\$2.55	\$3,200.25	\$2.55	\$3,200.25
807	Valve Box Adjusted to Grade	1	EA.	\$385.00	\$385.00	\$800.00	\$800.00	\$1,684.00	\$1,684.00
Lump Sum Alternate Bid Price:				\$83,226.35		\$82,454.25		\$160,162.75	
LUMP SUM TOTAL PROJECT PRICE:				\$538,168.20		\$581,117.55		\$756,654.27	



550 Polaris Pkwy, Suite 250
 Westerville, OH 43082
 Phone: (614) 761-1661
 www.v3co.com

N:\2024\240184\Construction\Bidding\BidTab\Bid Tab Lump Sum Unit & Check List

VILLAGE OF GRANVILLE

Bid Date: May 9th, 2024

2024

MISCELLANEOUS ROADWAY IMPROVEMENTS PROJECT

BID TABULATION

ENGINEER'S ESTIMATE:	\$550,000.00		
CONTRACTOR:	The Shelly Company	Strawser Paving Company	Kokosing Construction Co.
Bid Form Complete	Yes	Yes	Yes
Receipt of Addenda Acknowledged	Yes	Yes	Yes
Lump Sum Bid Price(s)	Yes	Yes	Yes
Name and Address of Bidder	Yes	Yes	Yes
Bid Signed & Dated	Yes	Yes	Yes
Federal Tax I.D Number	Yes	Yes	Yes
Evidence of Authority to Sign	Yes	Yes	Yes
Proposal Bond (Bid Guaranty) Signed and Sealed	Yes	Yes	Yes
Bidder Qualification Documentation	Yes	Yes	Yes
Contractor's Experience Record	Yes	Yes	Yes
Non-Collusion Affidavit	Yes	Yes	Yes



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May 10, 2024

Herb Koehler
Village Manager
Village of Granville
141 E. Broadway, P.O. Box 514
Granville, OH 43023

RE: Village of Granville 2024 Misc. Roadway Improvements | Recommendation Letter

Dear Mr. Koehler,

Bids were received for the above-mentioned project on May 9th, 2024 at the Village offices. A copy of the bid tabulation is enclosed. The lowest responsible bidder for the Project is The Shelly Company. Their documentation is complete. Based on the information provided and the scope of the work, The Shelly Company has the ability, the resources, and the experience to properly complete the Project in accordance with the Contract Documents. V3 Companies, Ltd. is recommending that the Village of Granville award the Contract to The Shelly Company.

Bids were received for a base bid and alternate on this Project. The BASE BID for this Project is **\$454,941.85**. Bids were also received for an alternate bid price (Village Service Department paving). The ALTERNATE BID for the Project is **\$83,226.35**. We would recommend you award the Total Project (Base Bid + Alternate) on this Project for **\$538,168.20**. The Engineer's Estimate (Base Bid) for this Project was \$550,000.00.

I trust that this information is sufficient for your needs. If you should have any questions, please contact me at your convenience. Once a decision has been finalized on this bid, please let us know and we will prepare the Notice of Award, Notice to Proceed, and Contract Documents.

Sincerely,
V3 Companies

A handwritten signature in blue ink, appearing to read 'Mike Crane', is written over a light blue horizontal line.

Mike Crane, P.E.
Project Manager, Transportation & Municipal Engineering

**GRANVILLE UNION CEMETERY ANNUAL MEETING
GRANVILLE TOWNSHIP TRUSTEES & GRANVILLE VILLAGE
COUNCIL
Minutes
May 1, 2024
7:00 P.M.**

1. CALL TO ORDER

Mayor Hartfield called the Joint Union Cemetery Board Meeting to order at 7:01pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: GRANVILLE TOWNSHIP TRUSTEES AND GRANVILLE VILLAGE COUNCIL

Clerk Klein conducted roll call. Those present were Councilmember Demarest, Councilmember Keethler Ball, Councilmember Leithauser, Councilmember Mickelson, Councilmember Olbur, Vice Mayor Johnson, Mayor Hartfield, Trustee Bird, Trustee Schaadt, Trustee Van Ness, Manager Koehler and Law Director Mattes

4. APPROVAL OF AGENDA

Motion by Councilmember Mickelson to approve the agenda, second by Trustee Bird

Motion passed by a vote of 10-0

5. JOINT MEETING OF THE UNION CEMETERY BOARD

Pursuant to Section 759.34 of the Ohio Revised Code, the Village Council and the Township Trustees have a joint meeting annually to discuss the continuation of the agreement to share the operation and maintenance of the Old Colony Burying Ground. Where the operation and maintenance of a cemetery are shared by a municipality and a township, under the provisions of the Ohio Revised Code, that cemetery is referred to as a "Union Cemetery."

6. NEW BUSINESS

- A. REPORT OF UNION CEMETERY BOARD- LYN BOONE, UNION CEMETERY BOARD MEMBER**

Lyn Boone thanked Council for the opportunity to report on the activities and the finance of the Union Cemetery Board. She recognized her fellow members of the Union Cemetery Board, Jim Patin, Township Trustee Bryn Bird, and Village Councilmember Phill Demarest. She also recognized former Councilmember Rob Montgomery for his service on the Board.

The Old Colony Buring Ground is an outdoor museum, it celebrates Granville history and is a public historical park. The volunteers are the heartbeat of headstone maintenance. I think that it speaks so well of Granville's civic spirit that we continue to have such robust groups of volunteers that come out on Saturday mornings. Sincerest thanks to all of those people.

There were two headstone volunteer sessions in 2023, there were supposed to be three sessions but one got rained. For the June 10th session there were twenty-nine volunteers and forty-two headstones got cleaned. The September 30th session we had forty-five volunteers which included ten Kiwanis members from the rained-out session, and we got forty-nine headstones cleaned. During those sessions forty-one headstones also received treatment that were falling, leaning, or cracked. The total number of volunteer hours to keep the Old Colony looking good was 427.

There was a collaboration between the Union Cemetery Board and the Granville Chapter of the Daughters of the American Revolution to plan, fund and completely restore the historic iron gates both at the south end near the carwash and the little gate at the north end of the yard. Kelly Wetzel of Blackhand Forge was our most praised blacksmith for the project. It took him four months to restore the gates and it took us four months to fundraise for it. We held a ribbon cutting on September 24th where Mayor Hartfield spoke. The DAR members contributed \$3,360, the DAR Chapter contributed \$1,105, Old Colony Building Grounds friends contributed \$4,275, the Board itself contributed \$2,000 and then the Community Foundation stepped in with \$3,560. It was truly a collaboration on this \$14,300 project. The Granville Township Crew helped also with Mr. Wetzel's work when the gates had to be disassembled and transported then again when they had to be all put back up. We couldn't have done it without their help.

Projected activities and projects for 2024:

The first volunteer day is scheduled for June 1st, and we already have twenty-five people signed up to do headstone cleaning and straightening. There will be a second session in the fall where we will be repairing the winter casualties.

There are two projects that we will take on this session. The first is our water access improvement project. This is only made possible with the Village and the

Township. We are going to increase the number of locations in the yard where water is available. To clean and maintain headstones you need a lot of water and you need it accessible so the volunteers don't have to carry heavy pails around. So to have more spigots at shorter intervals around the yard will really help the efficiency and effectiveness of our volunteers. It will also decrease the difficulty of mixing concrete to repair the bases of the headstones. Shortly after Memorial Day we will be taking the next steps on that.

The second project is the development of a proposal to a professional cemetery restoration company that Trustee Bird identified for us at the Township Conference in Columbus called Stonehuggers, they are out of Indiana and will travel if you have a sufficient amount of work. For us it is the exceptionally heavy or badly broken stones that are beyond the capabilities of our volunteers. We will be working to put together a package and possibly recruit the interests of other local cemeteries.

Our assistance to the Sons of the America Revolution to their special run up to the 250th ceremony of 1776 coming up in 2026 the SAR have been doing grave marking ceremonies of all twenty of our Veterans who are in the Old Colony, and they are finishing off the final five this coming Saturday at 3:15pm.

B. REPORT OF UNION CEMETERY BOARD FINANCES- JIM PATIN, UNION CEMETERY BOARD MEMBER

Lyn Boone stated that as of December 31, 2023 their net worth total is \$25,666.51 and they try not to spend that just save it. There weren't any funds used from that in 2023. We have a modest budget that is comprised of annual support from both the Village and the Township contributions each of \$1500. The other sources of income are from donations and interest. We expected a slight shortfall of \$400 with expenses for 2023 but come out in the black with \$1,239.

The 2024 budget, income is anticipated to be \$4,040 and the expenses are expected to be around \$4100. The expenses include the bi-annual audit that will cost \$700, \$1500 was budgeted for the water access project and \$1500 was budgeted for the restoration expenses.

Trustee Bird stated that the Stonehuggers have already come and met with us and they were so complimentary of your work and that they don't normally see as many upright stones as there were at the Old Colony. Darren Willey said that almost every stone was laying down when he started as an intern with the Village and now almost all of them are upright.

Lyn Boone stated that this is the thirty-third year of restoration at the Old Colony.

- C. **RESOLUTION NO. 2024-37** A RESOLUTION TO DECLARE WITH THE GRANVILLE TRUSTEES THAT OPERATION AND MAINTENANCE OF THE UNION CEMETERY, UNDER PROVISIONS OF SECTION 759.27 OF THE OHIO REVISED CODE, SHALL CONTINUE

Councilmember Demarest introduced and made a motion to adopt Resolution No. 2024-37, second by Councilmember Mickelson

Motion passed by a vote of 10-0

- D. **RESOLUTION NO. 2024-38** A RESOLUTION TO (RE)APPOINT A MEMBER TO THE UNION CEMETERY BOARD OF TRUSTEES

Councilmember Mickelson introduced and made a motion to adopt Resolution No. 2024-38, second by Vice Mayor Johnson

Mayor Hartfield stated that to Lyn that she has been an angel at the Colony, her careful care and consideration is really special. We are very grateful to you. You have the soft touch that is necessary for preservation down there.

Motion passed by a vote of 10-0

7. ADJOURNMENT-7:23pm

Councilmember Demarest made a motion to adjourn, second by Councilmember Olbur

Motion passed by a vote of 10-0

Minutes submitted by: Autumn Klein, Clerk of Council

Minutes approved by: Herb Koehler, Village Manager

GRANVILLE VILLAGE COUNCIL

Minutes

May 1, 2024

7:30 P.M.

1. CALL TO ORDER

Mayor Hartfield called the Wednesday, May 1, 2024, Council meeting to order at 7:30pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Clerk Klein conducted roll call. Councilmember Demarest, Councilmember Keethler Ball, Councilmember Leithauser, Councilmember Mickelson, Councilmember Olbur, Vice Mayor Johnson, Mayor Hartfield, Manager Koehler, Law Director Mattes

4. APPROVAL OF AGENDA

Councilmember Mickelson made a motion to approve the agenda, second by Councilmember Olbur

Motion passed by a vote of 7-0

5. SWEARING IN OFFICER DARREN FIELDS

Mayor Hartfield swore in reserve officer Darren Fields.

6. PRESENTATION OF STUDENT ARTS AWARDS TO ROXY WAGGONER & LYNDY VAN HORN

Members of the Arts Commission along with Mayor Hartfield presented awards to Roxy Waggoner for visual arts and Lyndy Van Horn for literary arts.

7. CITIZENS COMMENTS

There were no comments from citizens.

8. PUBLIC HEARING

- A. **ORDINANCE NO. 08-2024** AN ORDINANCE TO AUTHORIZE THE VILLAGE MANAGER TO SIGN A JOINT ECONOMIC DEVELOPMENT DISTRICT AGREEMENT BETWEEN THE VILLAGE OF GRANVILLE AND THE BOARD

OF TOWNSHIP TRUSTEES OF GRANVILLE TOWNSHIP TO ESTABLISH A JOINT ECONOMIC DEVELOPMENT DISTRICT IN GRANVILLE TOWNSHIP

A public hearing was not held, the attorney for the JEDD was unable to attend due to an unexpected medical situation. A hearing will be rescheduled for a later date to be announced when determined.

9. OLD BUSINESS

- A. **ORDINANCE NO. 08-2024** AN ORDINANCE TO AUTHORIZE THE VILLAGE MANAGER TO SIGN A JOINT ECONOMIC DEVELOPMENT DISTRICT AGREEMENT BETWEEN THE VILLAGE OF GRANVILLE AND THE BOARD OF TOWNSHIP TRUSTEES OF GRANVILLE TOWNSHIP TO ESTABLISH A JOINT ECONOMIC DEVELOPMENT DISTRICT IN GRANVILLE TOWNSHIP

Councilmember Mickelson made a motion to table Ordinance No. 08-2024 until a time to be determined and announced at a later date, second by Councilmember Demarest

Mayor Hartfield called for a roll call vote. Councilmember Demarest (yes), Councilmember Keethler Ball (yes), Councilmember Leithauser (yes), Councilmember Mickelson (yes), Councilmember Olbur (yes), Vice Mayor Johnson (yes), Mayor Hartfield (yes)

Motion passed by a vote of 7-0

10. NEW BUSINESS

- A. **RESOLUTION NO. 2024-39** A RESOLUTION ESTABLISHING A MORATORIUM ON THE ISSUANCE AND PROCESSING OF PERMITS RELATED TO THE CULTIVATION, PROCESSING, OR DISPENSING OF RECREATIONAL MARIJUANA WITHIN THE VILLAGE OF GRANVILLE, OHIO

Councilmember Olbur introduced and made a motion to adopt Resolution No. 2024-39, second by Councilmember Mickelson

Manager Koehler stated that at the retreat we discussed a couple of alternatives to handling issue 2, recreational marijuana, in the Village. What you have before you is a full moratorium across the Village but it does have an option in the future to modify it as Council sees fit. If Council would like to see opportunities for recreational sales in the Village staff would recommend it be limited to the Planned Commercial District which is the area south of ST RT 16, basically between Arby's

and just past Bob Evans. This is very similar to what other municipalities have done while the State of Ohio gets their plans squared away.

Councilmember Keethler Ball stated that she was at the planning and zoning retreat this past weekend and there was a fair amount of discussion about this. Jeff Gill made some interesting comments, he was talking about looking at how people voted. Which precincts voted yes and no. If we didn't want it downtown and we want pushed it out to the edge, did downtown voters say yes and the outside edge people said no yet we push out there. As time goes on we might want to look at who voted yes or no for not in my backyard kind of thing.

Councilmember Leithauser stated that his question is the wording around permits, we don't issue the permits, do we? The State does to grow and process.

Law Director Mattes stated that the Village will issue zoning permits.

Manager Koehler stated that the State has said that they hope to start issuing permits within ninety days but that has been like twenty days ago. They will likely start out with medical marijuana dispensaries first before new ones are entertained.

Vice Mayor Johnson stated that we talked about a couple of different things at the retreat and I'm not sure where we stand on them. One was the moratorium on dispensaries and the other one was public consumption. Has there been any more discussion on that or information from the State?

Law Director Mattes stated that we are waiting on the rules and regulations that have to go through the various forms of government at the state level before we can mirror those.

Manager Koehler stated that the only reason that Council is seeing this is because of the recent announcement that they intended to issue permits within ninety days.

Vice Mayor Johnson asked if he thought that the State would issue permits before they issued guidance.

Law Director Mattes stated that he suspects the holdup is the rules being enforced. They have to pass the Ohio Administrative Code provisions.

Vice Mayor Johnson stated that if Council wanted to pass something along those lines it would just have to be revised if the Ohio Administrative Code came out with something contrary.

Law Director Mattes correct, the Ohio Administrative Code and Ohio Revised Code would supersede ours.

Vice Mayor Johnson stated that his point was that he didn't want the Village to be hamstrung by the State if they dilly dally with this. Whether we decide to do something or not, obviously it would take a majority of Council, I am thinking about the outdoor cafes. I would like to be ahead of it instead of behind it.

Manager Koehler stated that the read that we are getting, as limited as it is, would likely mirror the tobacco smoking standard.

Motion passed by a vote of 7-0

- B. **RESOLUTION NO. 2024-40** A RESOLUTION TO AMEND RESOLUTION NO. 2024-28 TO EXTEND THE CONTRACT FOR GROUND MAINTENANCE FOR 2024, TO LEGEND LAWN AND LANDSCAPE, AND TO AUTHORIZE THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT THEREFORE

Vice Mayor Johnson introduced and made a motion to adopt Resolution No. 2024-40, second by Councilmember Mickelson

Manager Koehler stated that our contract with Legend Lawn and Landscape had a provision in it that the rate could increase equal to the consumer price index but it required the contractor to request it. They neglected to request it this year then realized their mistake after the fact. This is more of a housekeeping issue because it is the right thing to do.

Motion passed by a vote of 7-0

- C. **RESOLUTION NO. 2024-41** A RESOLUTION TO APPOINT MEMBERS TO THE ENVIRONMENTAL SUSTAINABILITY COMMITTEE

Councilmember Mickelson introduced and made a motion to adopt Resolution No. 2024-41, second by Councilmember Olbur

Councilmember Mickelson stated that the committee is very excited, there were six applicants and we got lucky, we have some experience at the table.

Motion passed by a vote of 7-0

- D. **ORDINANCE NO. 10-2024** AN ORDINANCE TO AMEND ORDINANCE NO. 23-2023 PROVIDING FOR ADJUSTMENTS OF THE ANNUAL BUDGET FOR THE FISCAL YEAR 2024 AND REVISING SUMS FOR OPERATING EXPENSES

Councilmember Demarest introduced Ordinance No. 10-2024, and set the public hearing for May 15th, second by Councilmember Keethler Ball

11. REVIEW AND APPROVAL OF MINUTES

Minutes from the Village Council Meeting of April 17, 2024

Councilmember Mickelson made a motion to approve the minutes, second by Councilmember Olbur

Motion passed by a vote of 7-0

12. COMMITTEE / COMMISSION / BOARD REPORTS

Granville Community Foundation (Olbur) stated he didn't have a report their retreat was cancelled.

Granville Recreation District (Johnson) stated that they are replacing the water lines at the garden, it is costing them about \$6,000. They are also experiencing a major shortage in officials for the spring sports.

Councilmember Olbur asked if there had been any discussion about the grounds at Wildwood Park because it is awful.

Vice Mayor Johnson stated that they are in the middle of a lawsuit with the people who put it down. They put it in, it started failing, they did some repairs, which are not holding, but they have been advised by their counsel they have to leave it until it gets resolved. The challenge is the money has to come from the people who put it in. They have a newsletter coming out and they are going to put that in it so people know what is going on.

Planning Commission (Mickelson) stated that the lot split at the Mill District was approved, there were two items that were tabled. One was the Presbyterian Church's application for the installation of a louver, the conversation reflected around historical integrity because it was going to be on the east side, lower window. There wasn't a picture to show how much it was going to cover up. The suggestion was to see if they could move it to the other side. The Lot wanted to change their outdoor seating and part of that entailed drilling into the sidewalk to have a bar railing type of set up. The concern was that it would then be more permanent, the owner wasn't there to answer questions, so they table it as well.

The retreat was great, Commissioners Gill and Burriss would like to see the Village take a look at diversity of housing and the affordability, maybe organize a committee

to study that, awareness of historical integrity when folks are updating. There was a lot of discussion around the enforcement of the Short-Term Rental Code. We had a lively discussion about conditional uses and variances. There were some different takes on that. Some of the takeaways were regarding the Duncan Criteria they don't always have the ability to say no or feel they can say no based on the way that they are written. Also, this feeling that they need to change the perspective of Granville always saying no to updates. It was also mentioned that they have never seen a Council member at a BZBA meeting.

Mayor Hartfield stated that Councilmembers should not be at those meetings.

Law Director Mattes stated that they are a judicial body and Council is the appellant body for any of their rulings.

Mayor Hartfield stated unless you are there for something personal, we should not be sitting in those meetings.

Councilmember Mickelson stated that maybe that is a discussion that needs to happen because there is maybe a disconnect between us and BZBA, expectations of what we have versus what their responsibilities are.

Law Director Mattes stated that he would be happy to show up at a meeting and discuss that.

Councilmember Keethler Ball stated that one of the things that they were saying was that so many things come up for variances because there is almost no households within the Village exactly fit what the standards are. Jeff Gill gave an example of an applicant who had thirty-foot side of the house and the setback was four feet when it was supposed to be ten so they got a variance to build an ADA compliant bathroom by just following the same line of the house.

Councilmember Mickelson stated that she understood that they go through a process and don't just rubber stamp things through and I hope they know that's not what I was saying but if you go by that and everybody wants to build an addition then you have wall to wall houses.

Mayor Hartfield stated that there is a lot of discussion around the word conditional. When we sit here on Council and we discuss legislation, weren't not going to have it be a permitted use it is going to be conditional. Then you jump back to another body that says we had to approve it because it met Code. If it is conditional, it shouldn't be that if it meets the four Duncan criteria send it through. If it is conditional and you have to approve something conditional, why do we even have that?

Law Director Mattes why do we have conditional use? So that it isn't an automatic "I qualify". If the Code allows it, it is a permitted use. If it is conditional per the Code then it is conditioned upon the approval of the appropriate authority.

Mayor Hartfield stated that they do have the wherewithal to say no, even outside of the Duncan principles.

Law Director Mattes answered correct.

Vice Mayor Johnson stated that he was at BZBA last month with a client on a matter that he recused himself on and would do again if it comes back to Council, and I thought that they did a really good job of going through the Duncan Criteria very diligently. It was for GCA and it almost didn't get approved. In fact, the conditional use was conditional approved. They were asked to come back in December to prove that they don't have a traffic issue. The other time that I had to go to BZBA was about ten years ago that I recused myself, and it was completely different they had overlooked some process, Council discussed the matter and determined that there wasn't enough record, so we remanded it back and they had to go back through it. They now go through each standard and have each member state their opinion on each one, they record all of that, but they don't necessarily use that as their vote. I think that you have to go through that process diligently, but it does not need to resolve in a yes.

Mayor Hartfield stated that was her point, she doesn't think that it is clear to them on some occasions where the delta is on that.

Law Director Mattes stated that he has found them to be judicious.

Mayor Hartfield stated that she was not saying that they weren't but didn't one or two of the members say they wished they could have voted no on the STR that we just heard the appeal on?

Councilmember Mickelson stated that there was one other member that said they wished they didn't have to put it through.

Law Director Mattes stated that there is no requirement for them to approve a conditional use.

Mayor Hartfield stated that was her point, I think that there is a grey area for one or two members that need to understand where the difference is.

Vice Mayor Johnson stated that the legislation that we postponed due to being near to an election will be really helpful because the night that I attended there were only four of the five members present and I know people have lives and they spend a lot of

time doing this, so I understand when they have to miss but I think that an increase in the number of members will provide a diversity in perspective and will be helpful.

Councilmember Mickelson stated that she thinks taking down the comments for each member regarding each criteria is helpful, Planning Commission was moving in that direction but I'm not so sure if we are moving in that direction. I didn't mean for it to sound like they were rubber stamping everything, it is just something that I heard through Council so I thought that I would bring it up at the retreat.

Mayor Hartfield stated that if there is somebody that thinks the four criteria mean yes explicitly then they need to know what the rules really are.

Law Director Mattes stated that conditional means conditional, they don't have to approve it. They have to examine the factors and they have to state their reasons on the record. Conditional is not automatic, it doesn't qualify under the Code, it may qualify under the Duncan criteria but they can vote no.

Councilmember Keethler Ball stated that she thought that the clarification for the body would be good and I know that they have said that they would like to have more legal advice than we have set them up with.

Law Director Mattes stated that he couldn't be in a position where he can't then advise Council.

Vice Mayor Johnson stated that sitting on those boards you do need some sort of guidepost. In the past the advice of our legal counsel was that the different criteria don't have to have equal weight. In any given case one of those criteria may be weighed more by the judicial body than another. There is not a rubric that is straight forward for every case. The AROD standards for the Planning Commission are the same way.

Courtney Ruppert stated that she had the opportunity to sit through the meeting of all three of these boards and all three of you have a wealth of talent and you are all working towards the same thing, the greater good of Granville. I think that BZBA and GPC could use some guidance not only from the Law Director but that we are all working towards the same goal and remind them that we are all not in our own silos and the Village Manager is already working on a way to do that so there isn't this angst. I don't think that what happened at the retreat on Saturday was negative.

Law Director Mattes stated that those edges are always going to be in a deliberative body that has to appeal to Council. To echo what Vice Mayor Johnson said there is no

100% fool-proof method of you have one factor but not the other three but that one factor is pretty darn important, so I am going to vote no and that is fine.

Granville Arts Commission (Keethler Ball) stated that they awarded students tonight and that was a good effort on Billie Zimmers part because she wanted to raise the profile of the commission. She thanked the Mayor for presenting the awards.

Bryn Du Commission (Demarest) thanked everyone who attended the groundbreaking ceremony at the Bryn Du barn.

Councilmember Keethler Ball added that the green was filled with seniors all in plastic hard hats dancing to “celebrate” prior to the groundbreaking.

Open Space Committee (Johnson) stated that there was a meeting, no recommendations were made they mainly discussed signage making sure it was up and that the website was up to date. They were in executive session for a while talking about future opportunities.

Tree & Landscape Commission (Leithauser) stated that Arbor Day was successful and offered to sit in for the Mayor again if she needs someone to.

Union Cemetery (Demarest) stated that we just had a joint meeting with Lyn Boone’s report.

Environmental Sustainability Committee (Mickelson) stated that they meet again May 14th.

Education Foundation (Leithauser) stated that the school is going through the budgeting process, the Foundation is more focused on the alumni that will be coming into downtown during the 4th of July celebration. They are preparing for the Blue, White and Boom.

13. OTHER COUNCIL MATTERS

There were no other Council matters discussed.

14. OTHER STAFF MATTERS

Manager Koehler stated that in the budget amendment there was \$4,500 requested for a software called Go Notify. This is going to help us migrate ourselves away from active social media which has been causing some problems for a while. It will be a mobile and desktop application that will communicate with our residents in a way that protects us from the perils of social media.

Councilmember Keethler Ball inquired about why a certain Facebook comment couldn't be removed.

Law Director Mattes stated that it is a public record.

Manager Koehler stated that residents won't be able to comment, but can register questions/concerns, and staff will just be making posts to communicate road closures, construction updates and things like that. It has a lot of capability, we looked at three but this is the most affordable for the capabilities.

He asked Council to decide when they would like to move the June 19th Council meeting since it is on a Federal holiday, Juneteenth. Tuesday, June 18th or Wednesday, June 26th. The Council meeting on July 3rd would be closed and we want to avoid going five weeks between meetings.

Councilmembers had least conflict with the June 26th and the Clerk will announce accordingly.

- 15. EXECUTIVE SESSION-** Pursuant to O.R.C. 121.22(G) (3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Vice Mayor Johnson made a motion to enter into executive session, second by Councilmember Mickelson

Mayor Hartfield called for a roll call vote. Councilmember Keethler Ball (yes), Councilmember Leithauser (yes), Councilmember Mickelson (yes), Councilmember Olbur (yes), Councilmember Demarest (yes), Vice Mayor Johnson (yes), Mayor Hartfield (yes)

Motion passed by a vote of 7-0 8:21pm

Councilmember Demarest made a motion to leave executive session, second by Councilmember Olbur

Mayor Hartfield called for a roll call vote. Councilmember Leithauser (yes), Councilmember Mickelson (yes), Councilmember Olbur (yes), Councilmember Demarest (yes), Councilmember Keethler Ball (yes), Vice Mayor Johnson (yes), Mayor Hartfield (yes)

Motion passed by a vote of 7-0 8:49pm

16. ADJOURNMENT- 8:50pm

Councilmember Demarest made a motion to adjourn the meeting, second by Councilmember Olbur

Motion passed by a vote of 7-0

Minutes submitted by: Autumn Klein, Clerk of Council

Minutes approved by: Herb Koehler, Village Manager

Offense Activity Listing

Ordinance Number	Ordinance Description	Total Citations
313.010	Traffic Control Devices	2
313.110	Prohibited Right Turn on Red	1
331.160	Failure To Yield at Intersection	1
331.190	Failure to Stop at a Stop Sign	3
331.340	Fail to control	2
333.010-A1	Operating under the Influence	1
333.010-A1D	OVI .08 to <.17 in breath	1
333.030-1	ACDA	4
333.030	Speed	31
335.010	No Operators License	4
335.072	Driving Under Suspension	5
335.074	Driving under suspension or child support suspensi	4
335.090	Expired Tags	1
335.090-A	Improper Display of 2 License Plates	1
335.100	Tag/Sticker Violation / Expired plates	5
335.110-A1	Display Of Fictitious Plates	1
337.040	No Plate light	1
4301.620	Open Cont of Beer or Intox Liquor at Certain Prem	1
4507.050-A2B	Operation with a Temp Permit wo Licensed driver	1
4511.190-A	Operating inder the influence of alco/drug abuse	1
4511.210	Speed	31
4511.330	Marked Lanes	1

Total Citations: 72

END OF REPORT

Location Activity Listing

Granville Mayor's Court
Reported By File Date From 04/01/2024 To 04/30/2024

Page : 1
Report Date : 05/02/2024
Report Time : 12:27:21

Ordinance Number	Ordinance Description	Total Offenses
<i>Offenses for Location Burg St near W. College</i>		
331.190	Failure to Stop at a Stop Sign	1
Total Offenses for This Location:		1
<i>Offenses for Location Cherry Vly Rd near Speedway</i>		
335.072	Driving Under Suspension	1
Total Offenses for This Location:		1
<i>Offenses for Location E Broadway @ Main St</i>		
313.010	Traffic Control Devices	1
Total Offenses for This Location:		1
<i>Offenses for Location E Broadway near Main St</i>		
4511.210	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location E Broadway near N Main St</i>		
331.340	Fail to control	1
Total Offenses for This Location:		1
<i>Offenses for Location E Elm St @ S Main St</i>		
331.190	Failure to Stop at a Stop Sign	1
Total Offenses for This Location:		1
<i>Offenses for Location James Rd & Bethel Church</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location James Rd @ Bethel Church</i>		
333.030	Speed	2
Total Offenses for This Location:		2
<i>Offenses for Location N Pearl St @ E College St</i>		
333.030-1	ACDA	1
335.072	Driving Under Suspension	1
Total Offenses for This Location:		2
<i>Offenses for Location New. Gran Rd @ Clouse Ln.</i>		
335.010	No Operators License	1
Total Offenses for This Location:		1
<i>Offenses for Location New. Gran. Rd @ N. Galway Dr</i>		
333.030-1	ACDA	1
Total Offenses for This Location:		1
<i>Offenses for Location New. Gran. Rd near Bryn Du Dr.</i>		
335.072	Driving Under Suspension	1
Total Offenses for This Location:		1
<i>Offenses for Location New. Gran. Rd near Glenshire</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location New. Gran. Rd near Jones Rd.</i>		
333.030	Speed	1
4507.050-A2B	Operation with a Temp Permit wo Licensed driver	1
Total Offenses for This Location:		2

Location Activity Listing

Granville Mayor's Court
Reported By File Date From 04/01/2024 To 04/30/2024

Page : 2
Report Date : 05/02/2024
Report Time : 12:27:21

Ordinance Number	Ordinance Description	Total Offenses
<i>Offenses for Location New. Gran. Rd near Jones. Rd.</i>		
335.010	No Operators License	1
335.090-A	Improper Display of 2 License Plates	1
Total Offenses for This Location:		2
<i>Offenses for Location New. Gran. Rd near Parnassusl</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location New. Gran. Rd near Thornwood</i>		
335.100	Tag/Sticker Violation / Expired plates	1
Total Offenses for This Location:		1
<i>Offenses for Location New. Gran. Rd. near Fernhill</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location Pearl St @ College St</i>		
331.190	Failure to Stop at a Stop Sign	1
Total Offenses for This Location:		1
<i>Offenses for Location S Main St near Munson St</i>		
335.010	No Operators License	1
Total Offenses for This Location:		1
<i>Offenses for Location S Main St near River Rd</i>		
335.074	Driving under suspension or child support suspensi	1
Total Offenses for This Location:		1
<i>Offenses for Location SR 16 near Thornwood Xing</i>		
333.030	Speed	2
4511.190-A	Operating inder the influence of alco/drug abuse	1
4511.330	Marked Lanes	1
Total Offenses for This Location:		4
<i>Offenses for Location SR 661 @ 1381 North St.</i>		
331.340	Fail to control	1
Total Offenses for This Location:		1
<i>Offenses for Location SR RT 16</i>		
4301.620	Open Cont of Beer or Intox Liquor at Certain Prem	1
Total Offenses for This Location:		1
<i>Offenses for Location SR RT 16 near 16.6 SR 16</i>		
333.030-1	ACDA	1
Total Offenses for This Location:		1
<i>Offenses for Location SR RT 16 near Thornwood XING</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location SR RT 16 near Thornwood Xing</i>		
333.030	Speed	2
337.040	No Plate light	1
Total Offenses for This Location:		3
<i>Offenses for Location ST RT 16 near River Rd</i>		

Location Activity Listing

Granville Mayor's Court
Reported By File Date From 04/01/2024 To 04/30/2024

Page : 3
Report Date : 05/02/2024
Report Time : 12:27:21

Ordinance Number	Ordinance Description	Total Offenses
333.010-A1	Operating under the Influence	1
333.010-A1D	OVI .08 to <.17 in breath	1
333.030	Speed	1
335.074	Driving under suspension or child support suspensi	2
Total Offenses for This Location:		5
<i>Offenses for Location ST RT 16 near River Rd</i>		
333.030	Speed	5
335.072	Driving Under Suspension	1
335.100	Tag/Sticker Violation / Expired plates	2
Total Offenses for This Location:		8
<i>Offenses for Location ST RT 16 near Thornwood Xing</i>		
333.030	Speed	3
335.072	Driving Under Suspension	1
335.074	Driving under suspension or child support suspensi	1
335.090	Expired Tags	1
335.100	Tag/Sticker Violation / Expired plates	1
4511.210	Speed	1
Total Offenses for This Location:		8
<i>Offenses for Location ST Rt 16 @ 16-6 ST RT 16</i>		
333.030-1	ACDA	1
335.010	No Operators License	1
Total Offenses for This Location:		2
<i>Offenses for Location ST Rt 16 near River Rd</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location ST Rt 16 near Thornwood Xing</i>		
335.100	Tag/Sticker Violation / Expired plates	1
Total Offenses for This Location:		1
<i>Offenses for Location Sr Rt 16 near River Rd</i>		
335.110-A1	Display Of Fictitious Plates	1
Total Offenses for This Location:		1
<i>Offenses for Location St RT 16 near River Rd</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location W Broadway & Main St</i>		
313.110	Prohibited Right Turn on Red	1
Total Offenses for This Location:		1
<i>Offenses for Location W Broadway @ Mulberry St</i>		
331.160	Failure To Yield at Intersection	1
Total Offenses for This Location:		1
<i>Offenses for Location W Broadway @ S Main St</i>		
313.010	Traffic Control Devices	1
Total Offenses for This Location:		1
<i>Offenses for Location Welsh Hills Rd near Pinehurst</i>		

Location Activity Listing

Granville Mayor's Court
Reported By File Date From 04/01/2024 To 04/30/2024

Page : 4
Report Date : 05/02/2024
Report Time : 12:27:21

Ordinance Number	Ordinance Description	Total Offenses
333.030	Speed	5
Total Offenses for This Location:		5
<i>Offenses for Location Welsh hills near Pinehurst</i>		
333.030	Speed	1
Total Offenses for This Location:		1
Total Offenses:		72

END OF REPORT

Monthly Mayor's Court Report

Granville Mayor's Court
Cash Flow for April 2024

Page : 1
Report Date : 05/02/2024
Report Time : 12:27:48

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Court Costs	\$0.00	\$0.00	\$273.00
Village Revenue From Costs	\$1,621.00	\$8,726.00	\$9,466.00
Fines			
Overpayment / Adjustment	\$25.00	\$25.00	\$0.00
Village Revenue From Fines	\$4,426.00	\$21,914.00	\$20,966.00
Miscellaneous/Other			
Miscellaneous/Other	\$860.00	\$3,350.00	\$4,833.00
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$6,932.00	\$34,015.00	\$35,538.00
State Revenue From:			
Court Costs			
Court Costs	\$873.00	\$4,728.00	\$4,808.00
Victims of Crime	\$306.00	\$1,696.00	\$1,719.00
Drug Law Enforcement Fund	\$119.00	\$655.50	\$658.00
Fines			
Seat Belt-Driver	\$0.00	\$30.00	\$0.00
Indigent Defense Support Fund (fines)	\$0.00	\$75.00	\$75.00
Total to State:	\$1,298.00	\$7,184.50	\$7,260.00
Other Revenue From:			
Court Costs			
Court Costs	\$51.00	\$280.50	\$282.00
Area Fines			
OVI Indigent Fund - County	\$0.00	\$25.00	\$25.00
Total to Other:	\$51.00	\$305.50	\$307.00
TOTAL REVENUE *	\$8,281.00	\$41,505.00	\$43,105.00
*Includes credit card receipts of	\$6,822.00	\$33,359.00	\$29,517.00

END OF REPORT

Monthly Fund Report
April 30, 2024

05/01/2024 16:46:21
CLK Period 04/2024

Account Title Number	Beginning MTD Balance YTD Balance	MTD Debits YTD Debits	MTD Credits YTD Credits	Ending Balance	MTD Change YTD Change
General Fund	4,125,553.27	1,179,486.90	366,930.78		812,556.12
A01-A-100	4,206,565.95	2,906,635.45	2,175,092.01	4,938,109.39	731,543.44
Municipal Building Rsv Fund	106,582.21	.00	.00		
A02-A-100	106,582.21	.00	.00	106,582.21	
Park Land Reserve Fund	79,484.58	.00	10,750.00		-10,750.00
A03-A-100	77,984.58	1,500.00	10,750.00	68,734.58	-9,250.00
Strategic Land Reserve Fund	8,312.50	.00	.00		
A04-A-100	8,312.50	.00	.00	8,312.50	
Road Improvement Reserve Fund	163,690.65	.00	.00		
A06-A-100	163,690.65	.00	.00	163,690.65	
Pathway Reserve Fund	78,000.00	.00	.00		
A07-A-100	78,000.00	.00	.00	78,000.00	
Capital Project Reserve Fund	1,694,474.67	.00	.00		
A08-A-100	1,694,474.67	.00	.00	1,694,474.67	
Street Fund	278,934.94	20,479.47	22,640.34		-2,160.87
B01-B-100	250,961.04	85,372.99	59,559.96	276,774.07	25,813.03
Highway Fund	96,704.14	1,660.50	908.22		752.28
B02-B-100	93,350.25	6,922.14	2,815.97	97,456.42	4,106.17
Opera House Park Improvement F	.00	.00	.00		
B03-B-100	.00	.00	.00	.00	
Bryn Du Fund	80,400.51	.00	1,665.26		-1,665.26
B04-B-100	28,915.68	94,000.00	44,180.43	78,735.25	49,819.57
Coronavirus Relief Fund	.00	.00	.00		
B05-A-100	.00	.00	.00	.00	
American Rescue Plan Fund	471,507.41	.00	.00		
B06-A-100	475,213.93	.00	3,706.52	471,507.41	-3,706.52
Permissive Tax Fund	.00	.00	.00		
B08-B-100	.00	.00	.00	.00	
Law Enforcement Trust Fund	734.02	.00	.00		
B09-B-100	709.02	25.00	.00	734.02	25.00
Weaver/River Rd TIF	322,094.19	.00	.00		
B10-B-100	172,418.12	149,676.07	.00	322,094.19	149,676.07
Hplex TIF 1	128,332.67	.00	.00		
B11-B-100	104,343.36	23,989.31	.00	128,332.67	23,989.31
Law Enforcement & Education Fu	10,189.90	.00	.00		
B13-B-100	10,189.90	.00	.00	10,189.90	
FEMA Fund	.00	.00	.00		
B16-B-100	.00	.00	.00	.00	

Monthly Fund Report
April 30, 2024

05/01/2024 16:46:21
CLK Period 04/2024

Account Title Number	Beginning MTD Balance YTD Balance	MTD Debits YTD Debits	MTD Credits YTD Credits	Ending Balance	MTD Change YTD Change
ServiceCenter Bond Retirement C01-A-100	29,967.01 29,967.01	.00 .00	.00 .00	29,967.01	
MunsonSprings Bond Retirement C02-A-100	3,203.34 3,203.34	.00 .00	.00 .00	3,203.34	
Sewer Replacement & Improvemen C03-C-100	759,225.94 739,265.94	.00 19,960.00	56,856.29 56,856.29	702,369.65	-56,856.29 -36,896.29
OWDA Capital Project Fund D01-A-100	13,180.00 10,080.00	.00 3,100.00	3,100.00 3,100.00	10,080.00	-3,100.00
Service Center Constuction Fu D02-A-100	33,804.59 33,804.59	.00 .00	.00 .00	33,804.59	
OWDA Loan D03-A-100	.00 .00	.00 .00	.00 .00	.00	
Water Fund E01-E-100	613,368.07 554,202.05	96,968.30 394,323.52	74,291.35 312,480.55	636,045.02	22,676.95 81,842.97
Sewage Treatment Fund E02-E-100	771,170.58 696,092.99	71,029.05 319,094.37	91,728.79 264,716.52	750,470.84	-20,699.74 54,377.85
Refuse Fund E08-E-100	.00 .00	.00 .00	.00 .00	.00	
Water Capital Improvement Fund E91-E-100	524,333.92 500,572.16	.00 23,761.76	.00 .00	524,333.92	23,761.76
Equipment Reserve Fund F02-F-100	388,788.32 460,787.32	.00 .00	12,587.00 84,586.00	376,201.32	-12,587.00 -84,586.00
Lewis Park Fund G04-G-100	110.00 110.00	.00 .00	.00 .00	110.00	
Mayor's Court Agency G08-A-100	13,048.00 7,965.00	13,336.00 41,396.00	13,048.00 36,025.00	13,336.00	288.00 5,371.00
Special Assessment Fund H01-H-100	21,823.98 21,823.98	.00 .00	.00 .00	21,823.98	
** Fund Totals **	10,817,019.41 10,529,586.24	1,382,960.22 4,069,756.61	654,506.03 3,053,869.25	11,545,473.60	728,454.19 1,015,887.36

**GRANVILLE INCOME TAX REVENUE REPORT
FOR THE YEAR 2024**

MONTHLY INCOME TAX RECEIPTS

FOR THE MONTH OF
APRIL, 2024

DATE	INDIVIDUAL	WITHHOLDING	TOTAL	REFUND	% IND	% W/H
04/01/24	\$2,683.00	\$5,865.77	\$8,548.77		31.38%	68.62%
04/02/24	\$11,125.91	\$1,767.13	\$12,893.04		53.19%	13.71%
04/03/24	\$12,695.28	\$92,804.90	\$105,500.18		12.03%	87.97%
04/04/24	\$6,857.26	\$27,020.84	\$33,878.10		#REF!	79.76%
04/05/24	\$4,529.72	\$8,083.71	\$12,613.43		35.91%	64.09%
04/09/24	\$21,804.76	\$36,114.27	\$57,919.03		37.65%	62.35%
04/10/24	\$29,699.81	\$4,181.81	\$33,881.62		87.66%	12.34%
04/11/24	\$15,327.17	\$14,795.06	\$30,122.23		50.88%	49.12%
04/12/24	\$41,045.92	\$124,030.32	\$165,076.24		24.86%	75.14%
04/15/24	\$238,411.14	\$29,061.62	\$267,472.76		89.13%	10.87%
04/16/24	\$26,519.09	\$3,344.51	\$29,863.60		88.80%	11.20%
04/17/24	\$81,060.25	\$1,024.41	\$82,084.66		98.75%	1.25%
04/18/24	\$11,052.41	\$2,734.44	\$13,786.85		80.17%	19.83%
04/19/24	\$15,445.30	\$13,794.21	\$29,239.51		52.82%	47.18%
04/22/24	\$8,555.18	\$5,212.96	\$13,768.14		62.14%	37.86%
04/23/24	\$12,217.24	\$4,081.78	\$16,299.02		74.96%	25.04%
04/24/24	\$7,924.72	\$511.71	\$8,436.43		93.93%	6.07%
04/26/24	\$2,262.88	\$4,384.42	\$6,647.30	\$18,559.39	34.04%	65.96%
04/29/24	\$20,420.15	\$67,921.63	\$88,341.78		23.11%	76.89%
TOTALS	\$569,637.19	\$446,735.50	\$1,016,372.69	\$18,559.39	56.05%	43.95%

2024 RECEIPTS BY MONTH

MONTH	INDIVIDUAL	WITHHOLDING	MONTHLY TOTAL	REFUNDS	MONTHLY %		YTD %	% CHANGE FROM PREVIOUS YEAR	
					% IND	% W/H	% OF YTD	MONTHLY	YEAR TO DATE
					JAN	\$127,321.30	\$378,218.60	\$505,539.90	\$0.00
FEB	\$22,362.65	\$336,627.52	\$358,990.17	\$0.00	6.23%	93.77%	16.02%	-3.65%	2.43%
MARCH	\$63,371.96	\$297,287.79	\$360,659.75	\$18,559.39	17.57%	82.43%	16.09%	2.26%	2.38%
APRIL	\$569,637.19	\$446,735.50	\$1,016,372.69	\$18,559.39	56.05%	43.95%	45.34%	1.68%	2.06%
TOTALS	\$782,693.10	\$1,458,869.41	\$2,241,562.51	\$37,118.78	34.92%	65.08%	100.00%		

2023 RECEIPTS BY MONTH

MONTH	INDIVIDUAL	WITHHOLDING	MONTHLY TOTAL	REFUNDS	MONTHLY %		YTD %
					% IND	% W/H	% OF YTD
JAN	\$137,960.78	\$333,462.52	\$471,423.30	\$0.00	29.26%	70.74%	9.18%
FEB	\$20,115.87	\$352,469.98	\$372,585.85	\$10,305.20	5.40%	94.60%	7.25%
MARCH	\$87,177.03	\$265,517.09	\$352,694.12	\$18,506.88	24.72%	75.28%	6.87%
APRIL	\$599,378.23	\$400,198.01	\$999,576.24	\$26,829.40	59.96%	40.04%	19.46%
MAY	\$32,057.94	\$281,104.35	\$313,162.29	\$27,435.16	10.24%	89.76%	6.10%
JUNE	\$178,664.66	\$270,088.21	\$448,752.87	\$12,115.30	39.81%	60.19%	8.74%
JULY	\$38,905.92	\$348,196.87	\$387,102.79	\$7,815.74	10.05%	89.95%	7.54%
AUG	\$55,666.81	\$263,441.78	\$319,108.59	\$12,850.64	17.44%	82.56%	6.21%
SEPT	\$176,740.62	\$258,499.38	\$435,240.00	\$6,509.53	40.61%	59.39%	8.47%
OCT	\$77,418.68	\$338,812.29	\$416,230.97	\$12,629.00	18.60%	81.40%	8.10%
NOV	\$26,066.33	\$269,490.43	\$295,556.76	\$5,627.23	8.82%	91.18%	5.75%
DEC	\$37,018.04	\$287,654.47	\$324,672.51	\$17,804.30	11.40%	88.60%	6.32%
TOTALS	\$1,467,170.91	\$3,668,935.38	\$5,136,106.29	\$158,428.38	28.57%	71.43%	100.00%



MEMO

To: Herb Koehler, Village Manager
From: Darren Willey, Service Director
Date: May 9, 2024
Re: Service Department April Monthly Report

Attached is a copy of total Service Department figures for activities during the month of April. The figures relate total regular maintenance items and hours of labor completed by the Service Department. Also, listed below is a summary of specific jobs performed.

-Trash Pick Up

92 Personnel hours were devoted to removing trash as the Village Service Dept. removes trash Monday thru Friday from Village owned waste cans along the downtown business district and Bryn Du Mansion grounds. Trash is checked on Saturday and Sunday during the summer months.

-Tree Maintenance

144 Personnel hours were devoted to clearance trimming and removal of few small Trees along with stump removal in April.

-Brush Pick up

89 Personnel hours were devoted to removing Brush and limbs throughout the Village during the month of April. Disposal of 2-Loads of woodchips equal to about 30 cubic yards.

-Berm Maintenance 17 hours devoted to roadside berm repairs.

-Concrete Maintenance

30 Personnel hours was devoted to forming and pouring concrete pads to install solar powered flashing School signs near Welsh Hills School and Granville Christian.

-Street Swept

24 Personnel hours devoted to removing debris along village streets. 2-Tons of debris removed.

-Hauling of Materials 18 hours devoted to disposal of street sweepings

-Vehicle Maintenance

341 hours were devoted to vehicle maintenance to service Police Cruisers, Water Department and Wastewater Vehicles and Service Dept.

-Grounds & Maintenance

During the month of March there were about 4 days of rain as the service department devoted 28 personnel hours to work inside cleaning and servicing all equipment as needed and making any repairs that may need to be made for future projects.

-Traffic Signal Maintenance 40 hours devoted to performing repairs to flashing lights with traffic control.

-Street Lights Repair 11 Personnel hours were devoted to repairing streetlights. 2-Bulbs. Includes repairs to flagpole lighting at the Broadway beds.

-Pot Hole Repair 15 Hours was devoted to patching potholes 1.5 Tons of cold mix

-Street Signs Replaced 0 signs with 0 hours

-Clean and Jet Storm lines 31 hours

-Clean Top of Inlets 5

-Storm Sewer Maint- 36 hours.

-Grass Mowing 8 hours

-Park Maint. 16 hours installing flower baskets along the downtown area.

-Assist Civic Groups and Schools 54 Hours devoted at Bryn Du Mansion Barn renovation And set out No Parking for residents.

If you have any questions, please feel free to contact me.

-Vacation Hours Used

In April 5 Service Department employees used vacation leave totaling 100 hours.

-Sick Leave Hours Used

In April 3 Service Department employees used sick leave totaling 88 hours.

Darren Willey
Service Director

MONTHLY METER REPORT

April 2024

NEW METERS GIVEN OUT	0
METRON FARNIER METERS INSTALLED	8
METERS REPAIRED	0
4' METER PITS GIVEN OUT	5
FINAL READS	19
CUSTOMER SERVICE REQUEST	2
SHUT OFF NOTICES	14
SHUT OFFS, NON-PAYMENT	0
SHUT-OFFS, RESIDENT REQUEST	0
OTHER	4
TOTAL	52