



## PERMIT REQUEST

### For Use of Public Streets, Sidewalks or Other

Pursuant to Codified Ordinance Section 711.01

All information must be completed in full for permit request.

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: ( \_\_\_ ) \_\_\_\_\_ (day) ( \_\_\_ ) \_\_\_\_\_ (cell)

Email Address: \_\_\_\_\_

**Name of Event:** \_\_\_\_\_

**Date(s) of Event:** \_\_\_\_\_

**Hours of Event:** \_\_\_\_\_

**Area(s) of Use:** \_\_\_\_\_

(all street and/or  
areas to be closed)

**General Nature  
Of Use:** \_\_\_\_\_

\_\_\_\_\_

I understand that I am requesting the use of a specific area of public property for the purpose of sales on public streets, sidewalks or other municipality property. I also understand that conflicting requests for use are scheduled on a first come-first serve basis, giving consideration to each on a case-by-case basis. I have been provided/read a copy of the Codified Ordinance Section 711.01, and understand and will abide by the terms there under.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

## CHAPTER 711 Street and Sidewalk Sales

### 711.01 PERMIT REQUIRED.

Each group or individual desiring to conduct sales, auctions, handicraft exhibits or other similar events within the public streets or sidewalks of the Municipality must first obtain a permit from the Manager. The requirements and criteria for the issuance of a permit are established by Section 711.02. A cash deposit may be required under the provisions of Section 703.02. (Ord. 10-75. Passed 7-16-75.)

### 711.02 WRITTEN REQUEST; DEPOSIT.

(a) All requests for use of the public streets and sidewalks shall be submitted to the Manager in writing.

(b) The written request shall include, at least, the following information:

- (1) A description of the planned event including the location and space that the event will require;
- (2) The duration of the event both in hours per day and number of days over which the event will extend;
- (3) The name of the specific person who will be responsible for the event and who will be available to the Manager at any time during the event if problems arise; and
- (4) If the event is to be held in the downtown business area, the Manager shall refer the applicant to the Granville Area Chamber of Commerce prior to acting on the request. The Granville Area Chamber of Commerce may then advise the Manager of their position regarding the event.

(c) Following the receipt of the information listed in subsection (b) hereof the Manager may act on the request for use of the public streets and sidewalks or he may refer the request to Council for action.

(d) In considering the request, the Manager or Council shall give full attention to the effect that the event will have on the movement of pedestrian and vehicular traffic including police, fire and emergency vehicles, noise, litter, the possibility of damage to public or private property, whether the event is intended for private gain or to promote a charitable or civic purpose and prompt restoration of the site of the event to its original condition.

(e) A deposit as provided by Section 703.02 may be required from the applicant to insure the prompt restoration of the site at the conclusion of the event.

(f) If permission for the event is denied, the reasons for denial shall be given to the applicant in writing.

(g) Granting permission for such an event shall not rescind any ordinances or laws of the Municipality or the State, and such laws shall be fully enforced at all times during the event. (Res. 75-15. Passed 6-4-75.)

### 711.99 PENALTY.

Whoever violates any provision of this chapter shall be fined not more than one hundred dollars (\$100.00). A separate offense shall be deemed committed each day during or on which a violation occurs or continues.