



INCOME TAX DEPARTMENT  
 141 EAST BROADWAY  
 PO BOX 514  
 GRANVILLE, OHIO 43023  
[granville.oh.us/financetaxpersonnel](http://granville.oh.us/financetaxpersonnel)  
 (740) 587-2764  
 (740) 587-0128 (fax)

### WITHHOLDING TAX RECONCILIATION

With Forms W-2 Submitted Herewith

**LEGIBLE COPIES OF W-2 FORMS MUST  
 ACCOMPANY THIS FORM BY FEB 28**

FOR PERIOD FROM \_\_\_\_\_ TO \_\_\_\_\_

Do Not Remit Payment With This Form; For Reconciliation Purposes Only.

1. Total number of employees subject to Granville tax and number of W-2 Forms submitted herewith: \_\_\_\_\_
2. Total amount of Granville Tax Withheld from all employees: ..... \$ \_\_\_\_\_
3. Total amount of all wages paid subject to Granville tax: ..... \$ \_\_\_\_\_

4. Total Granville income tax withheld from compensation, for the periods of either monthly or quarterly:

MONTHLY		QUARTERLY
Jan	Jul	1st Qtr. _____
Feb	Aug	2nd Qtr. _____
Mar	Sep	3rd Qtr. _____
Apr	Oct	4th Qtr. _____
May	Nov	\$ _____
Jun _____	Dec	\$ _____

5. Grand Total Remitted ..... \$ \_\_\_\_\_  
 Items 2 and 5 should be identical, explain fully any discrepancy.