

By: Olbur

**RESOLUTION NO. 2023-42**

**A RESOLUTION, AS A ONE TIME EVENT, AUTHORIZING FULL TIME EMPLOYEES OF THE VILLAGE OF GRANVILLE THE ABILITY TO VOLUNTARILY DONATE VACATION LEAVE HOURS, SICK LEAVE HOURS, AND/OR COMPENSATORY TIME HOURS TO A CERTAIN FULL TIME EMPLOYEE OF THE VILLAGE OF GRANVILLE.**

**WHEREAS**, a certain full time village employee will have used all their accumulated vacation, sick, and compensatory leave hours due to a serious medical condition and;

**WHEREAS**, said employee's physician has certified that a long-term medical injury exists and as a result, said employee is unable to return to work for approximately four months; and

**WHEREAS**, the village recognizes the financial hardship said employee could suffer as a result of unpaid time off.

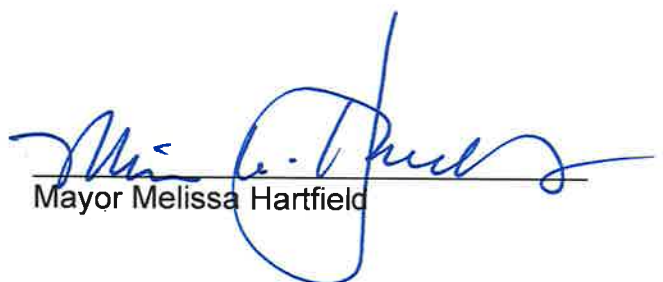
**NOW THEREFORE**, be it resolved by the Council of the Village of Granville, Ohio that:

- Section I: All full-time employees of the Village of Granville who have accrued over three hundred and twenty (320) hours of sick leave may voluntarily elect to donate a portion of their accrued sick leave to said employee. Under no circumstances shall the donors accrued sick leave balance be reduced to an amount below three hundred and twenty hours (320) as a result of such donation.
- Section II: All full-time employees of the Village of Granville who have accrued vacation and compensatory time may voluntarily donate an unlimited portion of their accrued vacation leave and/or compensatory time hours to said employee.
- Section III: All hours donated by employees will be deducted from the accrued balance of the specific type of leave donated. Any sick leave donation hours will not be considered as sick leave usage by the donor employee.
- Section IV: The Finance Director will solicit employees for donations before October 13, 2023, and will manage the transfer of hours.
- Section V: The certain employee can receive up to 380 donated leave hours of any type and all donated leave hours will be credited to the certain employee's sick leave bank. All donated hours will be used by the certain employee as sick leave for this medical condition only. Any hours not used by the certain employee for this medical condition will be removed from the said employee's sick leave bank and unused donated hours will not be returned to the donors.
- Section VI: It is the intent and position of the Village of Granville that this donation is a one-time event, for a certain employee, and is not intended to create a new policy or act as a precedent for subsequent circumstances and that this Resolution is intended to address this one-time event for this certain employee only.
- Section VII: This resolution shall take effect and be in full force upon the earliest period allowed by law.

Passed this 4th day of October, 2023

Attest:

  
Clerk of Council

  
Mayor Melissa Hartfield

Approved as to Form:



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William Mattes, Law Director