



Application No. _____

Permit No. _____

Sign Permit Application

The applicant shall submit a copy of this form, along with two (2) copies of the supplementary information, to the Village of Granville Planning & Development Department. For further information related to the application process, please refer to Chapter 1189, Signs, of the Codified Ordinances of Granville, Ohio. Application shall include a fee as specified by the Village Ordinances.

- 1) Name of Applicant _____
Address _____
Telephone (Home) _____ (Business) _____
(Fax) _____ (Email) _____
- 2) Name of Applicant's Agent _____
Address _____
Telephone (Home) _____ (Business) _____
(Fax) _____ (Email) _____
- 3) Address/Location of Property _____
- 4) Check Type of Property Use: _____ Residential _____ Commercial _____ Institutional _____ Other
- 5) Is this a change of use or occupancy? _____ Yes _____ No
- 6) Zoning District: _____
- 7) Check Overlay District: _____ AROD; _____ TCOD; _____ FHOD;
_____ Wellhead Protection; _____ N/A
- 8) Type of Sign: _____ Residential (FS); _____ Incidental (FS); _____ Freestanding;
_____ Building Marker; _____ Canopy; _____ Identification; _____ Marquee;
_____ Projecting/Suspended; _____ Wall; _____ Window; _____ Sidewalk
- 9) Sign Details: _____ Sign Area Total Square Footage;
_____ ' _____ " x _____ ' _____ " Dimensions;
_____ ' _____ " from the average grade of ground at the proposed sign location
_____ ' _____ " distance from the edge of pavement to the sign
Check type of lighting _____ None; _____ Internal; _____ External
Color(s) of sign: _____

Material(s) of sign: _____
Total number of signs located on the building and/or lot _____
Total sign area of the building and/or lot _____ sq. ft.
- 10) Applicant must attach all of the following:
 - A. Plan and/or drawing to scale that includes (1189.13.4.1 & 2)
 1. A site plan drawn to scale which shows the proposed location of the sign as well as other significant site features such as rights-of-way, topography, existing vegetation, and adjacent buildings and properties which may be affected by the proposal.

2. An elevation of the proposed sign and its mounting system that includes an accurate rendering of the proposed graphic design, typography, color, and materials used for construction. For window, wall or building signs this drawing should include a complete elevation of the building face on which the sign will be attached.
3. Any other information necessary to fully depict the proposed sign.

11) Sign Contractor:

Name: _____

Address: _____

Phone: _____ Estimated Cost of Sign(s): \$ _____

I hereby certify that I have read and understand the above information and that I have answered the questions truthfully to the best of my knowledge. I also understand that it is ultimately my responsibility to ensure the sign is in compliance with all zoning regulations.

Applicant's Signature

Date

(To be completed by the Planning & Development Department)

Conditions for Sign Permit Approval:

Applicant shall comply with Village of Granville Ordinances and Regulations.

Required signatures for Sign Permit Approval:

Village Planning & Development Director

Date Approved

Village Manager

Date Approved

Applicable Fees:

Permit Fee: \$ _____

Date Paid: _____

Other Fees: \$ _____

Receipt #: _____

TOTAL FEE: \$ _____