



Planning Department
Debi Walker-Yost Village Planner
Stephen Smedley, Assistant Village Planner
141 East Broadway
Granville, Ohio 43023
(740) 587-0707 (Phone); (740) 587-0128 (Fax)

Subdivision Preliminary Plat/Final Plat/Replat Review:

Contact the Planning Department at (740) 587-0707

Step #1: Provide property address

Subdivision Preliminary Plat and Final Plat

or

Replat

(not applicable for lots located outside of a
platted subdivision)

Applicant submits materials
by submission deadline
(+/-2 weeks prior to hearing)

Needed Application Materials:

- 1) Subdivision Development Application
- 2) Proposed Plat
- 3) Location of all building setback lines
and/or structures, if applicable

Village Staff mails letters to
adjacent property owners &
posts yard sign at the property
(six days prior to the hearing)



Planning Commission
Review & Approval

(2 weeks following submission
deadline)



Findings of Fact mailed to all
parties & yard signs collected
(day following approval
by Planning Commission)

2-week Appeal Period
(following the Finding of
Fact Mailing)



Appeal Filed?

Yes No



Village Council Appeal Process
Section 1137.01, Council
Powers & Duties

**Application approved &
Subdivision Development
Permit Application released;
improvements can begin**

March 17, 2015

*Please contact the zoning office for questions related to this process.